

MARCH

BOARD

MEETING



HENRY-MARTINSVILLE SOCIAL SERVICES BOARD
AGENDA
March 24th, 2025

- * **Call to Order**
- * **Roll Call**

- I. Approval of Minutes**
- II. Approval and/or Changes/Additions to Agenda**
- III. Reports of Committees**
 - A. Budget Committee
- IV. Review and Approval of Administrative Bills and Expenditures**
 - B. Monthly Bills and Expenditures
- V. Old Business**
 - A. By-Laws Committee
 - B. Review and Approval of 2025-26 Local Budget
- VI. New Business**
 - A. Kinship Navigator Opioid Abatement Authority Proposal
 - B. Adoption Event
- VII. Reports**

Benefits <ul style="list-style-type: none">A. Benefit StatisticsB. Benefit Programs Unit OverviewC. SNAP Participation ReportD. VIEW Report	Services <ul style="list-style-type: none">A. Service StatisticsB. Foster Care PlacementC. Emergency Services Report	Others <ul style="list-style-type: none">E. Employment Services & Benefits TrendsF. Fraud Report
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- VIII. General Information**
- IX. Board Comments**
- X. Public Comments**
- XI. Closed Session per Code of Virginia 2.2-3711 (A) (4)**
 - A. Personnel
 - B. Cases
- XII. Adjournment**

MINUTES

MINUTES

A. February 2025 Minutes

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES
FEBRUARY 24th, 2025**

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CALL TO ORDER: The meeting was called to order by Dr. Holland.

ROLL CALL: Assistant Director of Benefits Lisa Thompson called the roll. There were five (5) board members in attendance: Sarah Taylor, Richard Harris, Andrea Robertson, Dr. Holland, and Ricky Walker. We are one member short of a full Board. Others present: Assistant Director of Services April Evans, Assistant Director of Benefits Lisa Thompson, Administrative Services Manager Susanna Lawrence, and Administrative Programs Assistant Randall Taylor.

APPROVAL OF MINUTES: Motion by Harris, seconded by Walker, to approve the minutes of the January 2025 board meeting. Vote – Unanimous.

APPROVAL AND/OR CHANGES/ADDITIONS TO AGENDA:

Susanna Lawrence stated only change to agenda was removal of item C- Review and Approval of 2025-26 Local Budget, as the Budget Committee were unable to meet and would revisit this matter during March meeting.

REPORTS OF COMMITTEES: There were no “Committee Reports”.

REVIEW AND APPROVAL OF ADMINISTRATIVE BILLS AND EXPENDITURES:

Administrative Services Manager Susanna Lawrence reviewed the Bills and Expenditures for the month ending January 31st, 2025, stating we have spent 57% of allocations for report #1 and 47% for report #2. We received \$1000 for budget line 855 regarding 4 relative kin placements and \$5,100 for bl 855 for 17 Family Partnership Meetings. We had total net expenditures of \$850,698.77 for the month of January.

Motion by Harris, seconded by Taylor, to pay the bills. Vote – Unanimous.

OLD BUSINESS:

A. By-Laws Committee – The By-Laws Committee was not able to meet, and committee will need to be selected and meet at a later date.

NEW BUSINESS:

A. Retirements –Benefit Programs Supervisor Deborah DeShazo, and Self Sufficiency Specialist Stephanie Wimbush are retiring and will be presented awards at a later date at their retirement ceremonies. Assistant Director of Benefits Lisa Thompson states that both positions have been advertised and are in process of being filled.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES
FEBRUARY 24th, 2025**

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NEW BUSINESS CONTINUED**

B. Benefit Programs Specialist Appreciation Month – Lunch is being provided for Benefit Programs workers February 26th, 2025, in observation of Benefit Programs Specialist Appreciation Month.

REPORTS:

Benefits – Reviewed by Assistant Director of Benefits Lisa Thompson to include the following statistics for January 2025:

The January 2025 Auxiliary Grant compliance rate was 100%. Childcare compliance rate was 100%; the Medicaid compliance rate was 92.4 %; the SNAP compliance rate was 98.4% with SNAP issuance for the month of January 2025 at \$2,204,938; and the TANF compliance rate was 96.9%.

The January 2025 Benefit Programs Unit Overview included Intake Unit currently has 18% vacancy rate, with 2 members in the new training unit. Ongoing consists of 2 units, and currently there are 7 vacancies for a 29% vacancy rate with 5 members in the training unit. Specialty Unit currently has 20% vacancy rate. Employment Services Unit has 11% vacancy rate.

The January 2025 VIEW Participant Profile report reflected 73 VIEW and VIEW Transitional participants.

The January 2025 Employment Services report reflected 431 Day Care cases; 73 VIEW cases; and 11 SNAPET cases. There is currently a waiting list for Day Care services. The January 2025 Benefit Programs report reflected 25,088 Medicaid cases; 14,183 SNAP cases; and 373 TANF cases.

The January 2025 Fraud report reflected \$10,564.76 over issuance located, with \$1056.00 in cost savings of finalized investigations and \$2772.93 in recoupment, with cash payments of \$825.00, Restoration offset of \$284.03 and expunged benefits of \$36.

Services – Reviewed by Family Services Manager Lauren Wright to include the following statistics for January 2025:

Foster Care Unit: Number of Children in Foster Care – 81; Monthly Foster Care Visits Required – 93%; Monthly Foster Care Visits in Residence – 61%; Congregate Care Placements – 13 at 18%; Kinship Fictive Placements - 10%, Approved Foster Homes – 18 homes; and the Foster Care Vacancy Rate is 50% with 4 vacancies.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES
FEBRUARY 24th, 2025**

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REPORTS - CONTINUED**

Child Protective Services Unit: Total CPS Complaints – 94; CPS Investigations/Family Assessments (Valid) – 25; CFSR Timeliness of First Contact with Victim – 31 at 100%; CPS Referrals Closed Before Due Date – 4 at 33%; and the CPS Vacancy Rate is 25% with 2 vacancies.

Family Preservation Unit: Family Preservation Cases – 32; In Home Case Contacts Made – 38 at 96%; Family Support Case Contacts Made – 53 at 91%; Current Service Plans – 9 at 81%; and the Family Preservation Vacancy Rate is 0% with only no vacancies remaining.

Adult Protective Services Unit: APS Valid Complaints – 42; APS Invalid Complaints – 7; Timeliness of Investigation Initiation – 42 at 100%; Timeliness of Disposition – 41 at 98%; Ongoing APS Monthly Contact Compliance – 3 at 100%; and the Adult Services Unit remains fully staffed.

Purchased Services: Adult Services/Companion – 1 case; VIEW Purchased – 20 cases; SNAPET Purchased – 15 cases; and Family Preservation – 13 cases; for a total of 49 Purchased Services.

Emergency Intake Report: There were 30 clients seen for the City of Martinsville with a total of \$873.93 in expenditures leaving a balance of \$14,572.81. There were 31 clients seen for Henry County with a total of \$400 in expenditures, leaving a balance of \$15,414.51.

Other Reports – Reviewed by Administrative Services Manager Susanna Lawrence to include the following statistics for January 2025:

Reception Log Report – For the month of January 2025, we had 2416 visitors in the agency for an average of 115 per day; we received 3,776 incoming phone calls; and we issued 200 EBT cards.

DSS Check-In Wait Time Report – For the month of January 2025, the average wait time was 5.96 minutes.

GENERAL INFORMATION – There was no “General Information” to report.

BOARD COMMENTS – There were no “Board Comments” this month.

PUBLIC COMMENTS – There were no “Public Comments” this month.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES
FEBRUARY 24th, 2025**

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CLOSED SESSION:

Motion by Taylor, seconded by Walker, to adjourn to Closed Session per Code of Virginia 2.2-3711 (A) (4) for purpose of discussing Cases. Vote – Unanimous.

Motion by Taylor, seconded by Walker, to reconvene in General Session. Vote – Unanimous.

CERTIFICATION OF CLOSED SESSION: WHEREAS, The Henry-Martinsville Board of Social Services has convened in the closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provision of the Virginia Freedom of Information Act, and **WHEREAS**, 2.2-3711 (A) (4) of the Code of Virginia required certification by the Henry-Martinsville Department of Social Services that such a closed meeting was conducted in conformity with Virginia Law. **NOW THEREFORE BE IT RESOLVED** that to the best of each member's knowledge; (i) only public business matters lawfully exempt from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies and (ii) only such business matters were identified in the motion convening the closed meeting were heard, discussed, or considered by The Henry-Martinsville Board of Social Services.

Motion by Taylor, seconded by Walker, to approve the adoptions for Case #21214462. Vote - Unanimous

ADJOURNMENT:

The meeting adjourned at 3:45 p.m.

Jean Odachowski, Board Chair

Randall Taylor, Recorder

Amy W. Rice, Director

REPORTS
OF
COMMITTEES

Reports of Committees

A. Budget Committee

BILLS

&

EXPENDITURES

BILLS AND EXPENDITURES

A. Monthly Bills and Expenditures

REPORT #1

 LOCAL APPROVED
 HENRY-MARTINSVILLE SOCIAL SERVICES
 2024/2025 TOTAL BUDGET

FOR NINE MONTHS ENDED 2/28/25

CATEGORIES	2024/2025 TOTAL BUDGET									
	LOCAL	LOCAL	LOCAL	STATE	PROJECTED	ACTUAL	UNDER	UNEXPENDED	STATE	
	APPROVED	CHANGES	REVISED	ALLOCATIONS	EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BALANCE	% SPENT
AUXILIARY GRANTS	H	230,000		230,000	232,450	172,500	165,878	6,622	64,122	66,572 72%
AUXILIARY GRANTS	M	115,000		115,000	128,113	86,250	95,733	(9,483)	19,267	32,380 83%
AUXILIARY GRANTS - SUPP HOUSING	H	20,000		20,000	32,950	15,000	9,501	5,499	10,499	23,449 48%
AUXILIARY GRANTS - SUPP HOUSING	M	12,000		12,000	30,933	9,000	22,866	(13,866)	(10,866)	8,067 191%
REFUGEE CASH ASSISTANCE	M			9,702	-	-	-	-	-	9,702
TANF EMERGENCY ASSISTANCE	H			1,500	-	-	-	-	-	1,500
TANF EMERGENCY ASSISTANCE	M			1,500	-	-	-	-	-	1,500
TANF MANUAL	H	1,000		1,000	1,000	750	-	750	1,000	1,000 0%
TANF MANUAL	M	1,000		1,000	1,000	750	-	750	1,000	1,000 0%
TANF - WORKING PARENTS	H	1,000		1,000	1,000	750	-	750	1,000	1,000 0%
TANF - WORKING PARENTS	M	1,000		1,000	1,000	750	-	750	1,000	1,000 0%
IVE - FOSTER CARE	H	730,000		730,000	405,558	547,500	305,432	242,068	424,568	100,126 42%
IVE - FOSTER CARE LOCAL ONLY*	H				-	-	509	(509)	(509)	(509)
IVE - FOSTER CARE	M	95,000		95,000	23,175	71,250	3,811	67,439	91,189	19,364 4%
IVE - FOSTER CARE LOCAL ONLY*	M					-	-	-	-	-
FOSTERING FUTURES FOSTER CARE	H	13,000		13,000	40,188	9,750	30,701	(20,951)	(17,701)	9,487 236%
FOSTERING FUTURES FOSTER CARE	M	3,000		3,000	-	2,250	-	2,250	3,000	- 0%
STATE ADOPTION ASST-SPEC NEED	H	80,000		80,000	62,864	60,000	47,204	12,796	32,796	15,660 59%
STATE ADOPTION ASST-SPEC NEED	M	10,000		10,000	-	7,500	-	7,500	10,000	- 0%
ADOPTION SUBSIDY FEDERAL IV-E	H	1,250,000		1,250,000	1,159,503	937,500	907,569	29,931	342,431	251,934 73%
ADOPTION SUBSIDY FEDERAL IV-E	M	51,000		51,000	31,266	38,250	23,536	14,714	27,464	7,730 46%
EMERGENCY FUND*	H	23,771		23,771	-	15,847	8,878	6,969	14,893	- 37%
EMERGENCY FUND*	M	21,066		21,066	-	14,044	7,260	6,784	13,806	- 34%
FUEL - LOCAL ONLY*	H	-		-	-	-	-	-	-	-
FUEL - LOCAL ONLY*	M	-		-	-	-	-	-	-	-
ADMIN - BASE POOL FUND	H-M	6,808,964		6,808,964	6,787,755	5,106,723	5,105,343	1,381	1,703,622	168,2413 75%
ADMIN - NO LOCAL MATCH	H-M	368,460		368,460	333,416	276,345	241,462	34,883	126,998	91,954 66%
ADMIN - NO LOCAL NON GOV'T PIPP	H-M				49,582	-	41,478	(41,478)	(41,478)	8104
ADMIN - NO LOCAL MED UNWINDING	h-m									
PASS-THROUGH ADMINISTRATION	H-M	781,112		781,112	178,648	585,834	62,261	523,573	718,851	116,387 8%
OUT STATION ELIG PASS-THRU	H-M	66,175		66,175	-	49,631	-	49,631	66,175	- 0%
COM BOARD/AWARD PRG*	H-M	9,943		9,943	-	6,629	4,558	2,071	5,385	- 46%
LOCAL ONLY - TRAVEL/OTHER*	H-M	3,510		3,510	-	2,340	4,097	(1,757)	(587)	- 117%
PURCHASED SER - ALL	H	375,731		375,731	237,218	281,798	99,804	181,994	275,927	117,540 27%
PURCHASED SER - ALL	M	150,471		150,471	95,487	112,853	51,219	61,634	99,252	99,947 34%
TOTAL		11,222,203	-	11,222,203	9,845,808	8,411,795	7,239,099	1,172,696	3,983,104	2,667,307 65%

REPORT # 2										
LOCAL APPROVED										
HENRY-MARTINSVILLE SOCIAL SERVICES					FOR NINE MONTHS ENDED 02/28/2025					
2024/2025 TOTAL LOCAL SHARE BUDGET										
CATEGORIES		LOCAL APPROVED	LOCAL CHANGES	LOCAL REVISED	STATE ALLOCATIONS	PROJECTED EXPENDITURES	ACTUAL EXPENDITURES	(OVER) UNDER	UNEXPENDED BUDGET	STATE BALANCE % SPENT
AUXILIARY GRANTS	H	46,000		46,000	46,490	34,500	33,178	1,322	12,822	13,312 72%
AUXILIARY GRANTS	M	23,000		23,000	25,623	17,250	19,146	(1,896)	3,854	6,477 83%
AUX GRANT SUPPORTIVE HOUSING	H	4,000		4,000	6,606	3,000	1,903	1,097	2,097	4,703 48%
AUX GRANT SUPPORTIVE HOUSING	M	2,400		2,400	6,187	1,800	4,574	(2,774)	(2,174)	1,613 191%
TANF	H	-		-	-	-	-	-	-	-
TANF	M	-		-	-	-	-	-	-	-
TANF - WORKING PARENTS	H	-		-	-	-	-	-	-	-
TANF - WORKING PARENTS	M	-		-	-	-	-	-	-	-
TANF - FOSTER CARE	H	-		-	-	-	-	-	-	-
TANF - FOSTER CARE LOCAL ONLY	H	-		-	-	-	509	(509)	(509)	(509)
TANF - FOSTER CARE	M	-		-	-	-	-	-	-	-
TANF - FOSTER CARE LOCAL ONLY	M	-		-	-	-	-	-	-	-
SPECIAL NEEDS ADOPTIONS	H	-		-	-	-	-	-	-	-
SPECIAL NEEDS ADOPTIONS	M	-		-	-	-	-	-	-	-
ADOPTION SUBSIDY	H	-		-	-	-	-	-	-	-
ADOPTION SUBSIDY	M	-		-	-	-	-	-	-	-
EMERGENCY FUND*	H	23,771		23,771	-	15,847	8,878	6,969	14,893	- 37%
EMERGENCY FUND*	M	21,066		21,066	-	14,044	7,260	6,784	13,806	- 34%
FUEL - LOCAL ONLY	H	-		-	-	-	-	-	-	-
FUEL - LOCAL ONLY	M	-		-	-	-	-	-	-	-
ADMIN BASE POOL FUND	H-M	1,055,389		1,055,389	1,052,103	791,542	791,329	213	264,060	260,774 75%
PASS THROUGH ADMIN	H-M	531,156		531,156	119,694	398,367	41,094	357,273	490,062	78,600 8%
ELIG OUT STATION PASS THRU	H-M	-		-	-	-	-	-	-	-
COMP BOARD/AWARD PROGRAM *	H-M	9,943		9,943	-	6,629	4,558	2,071	5,385	- 46%
LOCAL ONLY - TRAVEL/OTHER*	H-M	3,510		3,510	-	2,340	4,097	(1,757)	(587)	- 117%
PURCHASED SER - ALL	H	35,441		35,441	28,097	26,581	13,559	13,022	21,882	14,538 38%
PURCHASED SER - ALL	M	22,904		22,904	12,476	17,178	6,460	10,718	16,444	6,016 28%
TOTAL		1,778,580		1,778,580	1,297,276	1,329,078	936,545	392,533	842,035	385,524 53%

STATE BUDGET							
JUL/TRANSFER 5,000 FROM COUNTY TO CITY B/L 835 IVE PREVENTION POS							
JUL/+ 3,600 B/L 855 BASE ADMIN-12 FAMILY PARTNERSHIP MEETINGS 3/24-5/24							
JUL/+4,030 B/L 851 MEDICAID UNWINDING FOR AUGUST 2024							
JUL/TRANSFER 2,300 FROM COUNTY TO CITY B/L 807 AUX GRANTS-SUPPORTIVE HOUSING							
AUG/+17,780 B/L 807 COUNTY AUXILIARY GRANT SUPPORTIVE HOUSING							
SEP/TRANSFER 1,000 FROM COUNTY TO CITY B/L 830 CHILD WELFARE SUBS ABUSE POS							
SEP/TRANSFER 5,000 FROM COUNTY TO CITY B/L 835 IVE PREVENTION POS							
SEP/+2,000 B/L 855 BASE ADMIN-8 RELATIVE KIN PLACEMENTS							
SEP/+8,100 B/L 855 BASE ADMIN-27 FAMILY PARTNERSHIP MEETINGS 6/24-8/24							
NOV/+20,930 B/L 814 COUNTY FOSTERING FUTURES-PROJECTION F/Y 25							
JAN/+1,000 B/L 855 BASE ADMIN-84RELATIVE KIN PLACEMENTS							
JAN/+5,100 B/L 855 BASE ADMIN-17 FAMILY PARTNERSHIP MEETINGS 9/24-11/24							

HENRY COUNTY
ADMINISTRATIVE MONTHLY EXPENDITURE REPORT
BY ACCOUNT
FOR THE MONTH OF FEBRUARY 2025

ACCOUNT NAME	EXPENDITURES	ADJUSTMENTS / REIMBURSE	CANCELLED WARRANTS	NET EXPENDITURES
51100 - SALARIES	379,929.04	0.00	0.00	379,929.04
51300 - PART TIME SALARY	8,306.42	0.00	0.00	8,306.42
52100 - FICA/MEDI	28,954.21	0.00	0.00	28,954.21
52210 - RETIREMENT	51,454.82	0.00	0.00	51,454.82
52300 - HEALTH	63,035.79	0.00	0.00	63,035.79
52410 - GROUP LIFE	4,200.92	0.00	0.00	4,200.92
52500 - LTD CORE	1,577.69	0.00	0.00	1,577.69
53150 - LEGAL SERVICES	8,162.00	0.00	0.00	8,162.00
53160 - PROFESSIONAL SERVICES - OTHER	108.00	0.00	0.00	108.00
53312 - REPAIRS & BUILDING MAINTENANCE	301.68	0.00	0.00	301.68
53320 - MAINTENANCE SERVICE CONTRACTS	65.00	0.00	0.00	65.00
53800 - PUR SERVCS FROM OTHER GOV'T	0.00	0.00	(15.00)	(15.00)
53908 - CONTRACTED CUSTODIAL SERVICE	2,800.00	0.00	0.00	2,800.00
55110 - ELECTRICAL SERVICES	2,708.47	0.00	0.00	2,708.47
55130 - WATER AND SEWER	191.78	0.00	0.00	191.78
55152 - GARBAGE SERVICE	250.38	0.00	0.00	250.38
55230 - TELECOMMUNICATIONS	3,004.91	0.00	0.00	3,004.91
55410 - LEASE - RENT OF EQUIPMENT	549.68	0.00	0.00	549.68
56001 - OFFICE SUPPLIES	3,435.46	0.00	0.00	3,435.46
56005 - LAUNDRY, JANITORIAL SUPPLIES	372.36	0.00	0.00	372.36
56007 - REPAIR & MAINTENANCE SUPPLIES	795.52	0.00	0.00	795.52
56008 - VEHICLE & POWER EQUIP - FUEL	44.61	0.00	0.00	44.61
58002 - FURNITURE & FIXTURES	2,305.67	0.00	0.00	2,305.67
58007 - ADP EQUIPMENT	246.01	0.00	0.00	246.01
582095 - COMPUTER SOFTWARE	117.50	0.00	0.00	117.50
58311 - BUILDING & IMPROVEMENTS DEPREC	5,766.06	0.00	0.00	5,766.06
 TOTAL EXPENDITURES	 568,683.98	 0.00	 (15.00)	 568,668.98

HENRY COUNTY
ASSISTANCE MONTHLY EXPENDITURE REPORT
BY CATEGORY
FOR THE MONTH OF FEBRUARY 2025

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
089-AGE HENRY - ASSISTED LIVING FACILITIES-AGED	80404	7,885.00	0.00	0.00	7,885.00
089-DIS HENRY - ASSISTED LIVING FACILITIES-DISABLED	80406	9,665.00	0.00	0.00	9,665.00
089-ASH HENRY - AUXILIARY GRANTS SUPPORTIVE HOUSING DIS - DISABLED	80703	1,320.00	0.00	0.00	1,320.00
089-EF HENRY - EMERGENCY FUND HOUS - HOUSING UTIL - UTILITIES	00630 00630	172.50 748.09	0.00 0.00	0.00 0.00	172.50 748.09
TOTAL FOR HENRY - EMERGENCY FUND		920.59	0.00	0.00	920.59
089-SAC HENRY - FEDERAL ADOPTION ASSIST - CHILD CARE REIMB	81201	2,400.00	0.00	0.00	2,400.00
089-SAE HENRY - FEDERAL ADOPTION ASSIST - ENHANCED MAINTEN	81203	51,092.00	0.00	(2,016.00)	49,076.00
089-SA HENRY - FEDERAL ADOPTION ASSISTANCE - BASIC MAINTEN	81201	57,191.00	0.00	(836.00)	56,355.00
089-FFL HENRY - FOSTERING FUTURES (IV-E) LOCAL FOSTER HOME MAIN - BASIC MAINTENANCE	81402	3,907.00	0.00	(836.00)	3,071.00
089-CPA HENRY - IV-E FOSTER CARE CHILD PLACING AGENCY CC - FOSTER CARE - CHILD CARE EMAD - ENHANCED MAINTENANCE FOR ADS R&B - MAIN	81108 81112 81108	3,000.00 18,216.29 11,122.55	0.00 0.00 0.00	0.00 0.00 0.00	3,000.00 18,216.29 11,122.55
TOTAL FOR HENRY - IV-E FOSTER CARE CHILD PLACING AGENCY		32,338.84	0.00	0.00	32,338.84
089-FFC HENRY - IV-E LOCAL AGENCY FOSTER FAMILY HOMES CLOT - SUPPLEMENTAL CLOTHING EMAD - ENHANCED MAINTENANCE FOR ADS R&B - MAIN	81110 81113 81110	244.10 6,496.00 5,875.64	0.00 (896.00) (155.38)	0.00 0.00 0.00	244.10 5,600.00 5,720.26
TOTAL FOR HENRY - IV-E LOCAL AGENCY FOSTER FAMILY HOMES		12,615.74	(1,051.38)	0.00	11,564.36
089-RES HENRY - IV-E RESIDENTIAL FACILITIES AND GROUP HOME R&B - ROOM & BOARD	81107	11,648.00	0.00	0.00	11,648.00

HENRY COUNTY
ASSISTANCE MONTHLY EXPENDITURE REPORT
BY CATEGORY
FOR THE MONTH OF FEBRUARY 2025

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
089-NRA HENRY - NON-REOCCURRING IV-E ADOPTION SUBSIDY	81202	3,357.69	0.00	0.00	3,357.69
089-SNA HENRY - STATE ADOPTION ASSISTANCE					
EMAD - ENHANCED MAINTENANCE FOR ADS	81703	3,584.00	0.00	0.00	3,584.00
MAIN - BASIC MAINTENANCE	81702	1,672.00	0.00	0.00	1,672.00
TOTAL FOR HENRY - STATE ADOPTION ASSISTANCE		5,256.00	0.00	0.00	5,256.00
690-AGE MARTIN - ASSISTED LIVING FACILITIES-AGED	80404	7,247.00	0.00	0.00	7,247.00
690-DIS MARTIN - ASSISTED LIVING FACILITIES-DISABLED	80406	3,588.00	0.00	0.00	3,588.00
690-ASH MARTIN - AUXILIARY GRANTS SUPPORTIVE HOUSING					
DIS - DISABLED	80703	2,543.00	0.00	0.00	2,543.00
690-EF MARTIN - EMERGENCY FUND					
HOUS - HOUSING	00630	0.00	0.00	(72.20)	(72.20)
UTIL - UTILITIES	00630	262.58	0.00	0.00	262.58
TOTAL FOR MARTIN - EMERGENCY FUND		262.58	0.00	(72.20)	190.38
690-SA MARTIN - FEDERAL ADOPTION ASSISTANCE - BASIC MAINT	81201	2,632.00	0.00	0.00	2,632.00
690-FFC MARTIN - IV-E LOCAL AGENCY FOSTER FAMILY HOMES					
CLOT - SUPPLEMENTAL CLOTHING	81110	294.03	0.00	0.00	294.03
R&B - MAIN	81110	2,887.64	0.00	0.00	2,887.64
TOTAL FOR MARTIN - IV-E LOCAL AGENCY FOSTER FAMILY HOMES		3,181.67	0.00	0.00	3,181.67
TOTAL EXPENDITURES		219,051.11	(1,051.38)	(3,760.20)	214,239.53

HENRY COUNTY
PURCHASE OF SERVICE MONTHLY EXPENDITURE REPORT
BY CATEGORY
FOR THE MONTH OF FEBRUARY 2025

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
089-APS HENRY - ADULT PROTECT SERV (OPS) (895) FEE - GUARDIANSHIP FEES	89501	0.00	(10.00)	0.00	(10.00)
089-COM HENRY - ADULT SERVICE -PAYROLL- COMPANION (833) DIS - SSI - DISABLED	83304	744.94	0.00	0.00	744.94
089-SUB HENRY - CHILD WELFARE SUBSTANCE ABUSE SERV(830)	83001	484.00	0.00	0.00	484.00
089-CWS HENRY - CHILD WELFARE SUPPLEMENTAL SERV (830)	83002	14.84	0.00	0.00	14.84
089-EDU HENRY - EDUCATION & TRAINING VOUCHER(861)	86101	0.00	(177.34)	0.00	(177.34)
089-FPR HENRY - FAMILY PRESERVATION - P.S. (IVB2) (866) FAMU - FAMILIES (UNDUPLICATED)	86602	1,500.00	0.00	0.00	1,500.00
089-FSU HENRY - FAMILY SUPPORT PUR SERV (IVB2) (866) FAMU - FAMILIES (UNDUPLICATED)	86601	3,400.00	0.00	0.00	3,400.00
089-FS HENRY - FAMILY SUPPORT PURCH SERV (829) FAMU - FAMILIES (UNDUPLICATED)	82904	205.11	0.00	0.00	205.11
089-SNP HENRY SNAPET PURCHASED (844) TRAN - SNAPET PARTICIPANT EXPENSES	84404	150.00	0.00	0.00	150.00
089-TRA HENRY VIEW TRANSPORTATION TRAN - TRANSPORTATION	87207	3,170.50	0.00	0.00	3,170.50
089-VSU HENRY-VIEW SUPPORT SERVICES-UNSUBSIDIZED EMP	87202	5,600.00	0.00	0.00	5,600.00
690-APS MARTIN ADULT PROTECTIVE SERVICES (895) FEE - GUARDIANSHIP FEES	89501	0.00	(35.00)	0.00	(35.00)
690-SNP MARTIN SNAPET PURCHASED (844) TRAN - SNAPET PARTICIPANT EXPENSES	84404	48.00	0.00	0.00	48.00
690-VSU MARTIN VIEW SUPPORT SERVICES-UNSUBSIDIZED EMP	87202	215.31	0.00	0.00	215.31

HENRY COUNTY
PURCHASE OF SERVICE MONTHLY EXPENDITURE REPORT
BY CATEGORY
FOR THE MONTH OF FEBRUARY 2025

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
690-TRA MARTIN VIEW TRANSPORTATION					
TRAN - TRANSPORTATION	87207	1,494.50	0.00	0.00	1,494.50
TOTAL EXPENDITURES		17,027.20	(222.34)	0.00	16,804.86

HENRY COUNTY
MONTHLY EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY 2025

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
GRAND TOTAL		804,762.29	(1,273.72)	(3,775.20)	799,713.37

OLD BUSINESS

OLD BUSINESS

A. By-Laws Committee

Article XI Amendments

Section 1. These by-laws may be amended at any regularly scheduled or special called meeting of the Board by a two-thirds majority of the membership present, subject to a quorum of members being present, provided the amendment(s) have been submitted to the Executive Committee for review thirty (30) days prior to the meeting date. One copy of the proposed amendment(s) shall be sent by the Executive Committee to each member seven (7) days in advance of said meeting.

Section 2. The chairperson shall annually call for a review of these by-laws at the first meeting of the calendar year by presenting to the full Board an Ad Hoc Committee selected by the Executive Committee. At least one member of this Committee shall be a member of the Executive Committee.

OLD BUSINESS

B. Review and Approval of 2025-26 Local Budget



Fiscal Year 25/26 Budget

Subject to approval by Finance Committee at
meeting 03/24 1:30 PM

17-Feb-25				PROGRAMS 25/26						
	ORIGINAL		REVISED				COMBINED			
	LOCAL BUDGET	ADDITIONAL ALLOCATION	LOCAL BUDGET	PROPOSED BUDGET	HENRY CO TOTAL	MV'ILLE TOTAL	LOCAL SHARE	HENRY CO LOCAL	MV'ILLE LOCAL	
	2024/2025	24/25	2024/25	2025/26						
AUXILIARY GRANTS (LOCAL - 20%) 804	H 230,000		230,000	235,000	235,000		47,000	47,000		
	M 115,000		115,000	130,000		130,000	26,000		26,000	
AUXILIARY GT SUPP HOUS LOCAL - 20% 807	H 20,000		20,000	15,000	15,000		3,000	3,000		
	M 12,000		12,000	32,000		32,000	6,400		6,400	
TANF (LOCAL - 0%) 808	H 1,000		1,000	1,000	1,000		0	0		
	M 1,000		1,000	1,000		1,000	0		0	
TANF-FC (LOCAL - 0%) 811	H 730,000		730,000	730,000	730,000		0	0		
	M 95,000		95,000	95,000		95,000	0		0	
SUBSIDIZED ADOPTION (LOCAL - 0%) 812	H 1,250,000		1,250,000	1,250,000	1,250,000		0	0		
	M 51,000		51,000	51,000		51,000	0		0	
FOSTERING FUTURES (LOCAL - 0%) 814	H 13,000		13,000	43,000	43,000		0	0		
	M 3,000		3,000	3,000		3,000	0		0	
SPECIAL NEEDS ADOPTION (LOCAL - 0%) 817	H 80,000		80,000	80,000	80,000		0	0		
	M 10,000		10,000	10,000		10,000	0		0	
ADOPTION INCENTIVE (LOCAL - 0%) 820	H 5,000		5,000	5,000	5,000		0	0		
FAMILY PRESERVATION (LOCAL - 15.5%) 829	H 7,349		7,349	7,349	7,349		1,139	1,139		
	M 2,972		2,972	2,972		2,972	461		461	
CHILD WEL SUBS ABUSE (LOCAL - 15.5%) 830	H 8,032		8,032	8,032	8,032		1,245	1,245		
	M 3,500		3,500	3,500		3,500	543		543	
ADULT SERVICES (LOCAL - 20%) 833	H 12,000		12,000	12,000	12,000		2,400	2,400		
	M 1,000		1,000	1,000		1,000	200		200	
IVE PREVENTION-WELL SUP (LOCAL - 0%) 835	H 128,824		128,824	128,824	128,824		0	0		
	M 15,000		15,000	15,000	16,000					
SNAPET PURCHASED SERV (LOCAL -15.5%) 844	H 20,000		20,000	20,000	20,000		3,100	3,100		
	M 10,000		10,000	10,000		10,000	1,550		1,550	
TANF-UP (LOCAL - 0%) 848	H 1,000		1,000	1,000	1,000		0	0		
	M 1,000		1,000	1,000		1,000	0		0	
ILP ED & TRAINING VOUCH (LOCAL - 0%) 861	H 5,698		5,698	5,698	5,698		0	0		
	M 2,000		2,000	2,000		2,000	0		0	
ILP - PURCHASED SERVICES (LOCAL - 0%) 862	H 10,000		10,000	10,000	10,000		0	0		
	M 1,000		1,000	1,000		1,000	0		0	
RESPITE GRANT (LOCAL - 0%) 864	H 3,000		3,000	3,000	3,000		0	0		
SAFE & STABLE FAMILIES (LOCAL - 15.5%) 866	H 48,628		48,628	48,628	48,628		7,537	7,537		
	M 18,000		18,000	18,000		18,000	2,790		2,790	
VIEW - PURCHASED SERV (LOCAL - 15.5%) 872	H 120,000		120,000	120,000	120,000		18,600	18,600		
	M 110,000		110,000	110,000		110,000	17,050		17,050	
FOSTER PARENT TRAINING (LOCAL - 25%) 873	H 3,200		3,200	3,200	3,200		800	800		
changed from 43.9%										
FATHERHOOD ENGAGEMENT (LOCAL - 0%) 876	12,500		12,500	12,500						
EMERGENCY FUND (LOCAL - 100%) 885	H 23,771		23,771	23,771	23,771		23,771	23,771		
	M 21,066		21,066	21,066		21,066	21,066		21,066	
ADULT PROTECTIVE SER (LOCAL - 15.5%) 895	H 4,000		4,000	4,000	4,000		620	620		
	M 2,000		2,000	2,000		2,000	310		310	
TOTALS		3,211,540	0	3,211,540	3,277,540	2,754,502	494,538	185,582	109,212	76,369

	W	X	Y	Z	AA	AB	AC	AG
1		8679	0.0134		0.1581	0.1581		
2		Health	Life		VRS Plan 1/2	VRS Hybbrid		
3								
4		855	855	855	850	849	858	
5	TOTAL	SERVICE	BENEFITS	ADMIN & CL	OUT STATION	NO LOCAL	PASS THRU	LOCAL
6	SALARY &	15.5% Local	15.5% Local	15.5% Local	0% Local	0% Local	68% Local	100% Local
7	FRINGE BENEF							
8								
168	7,521,696	1,805,473	3,389,985	1,224,385	65,675	386,813	769,479	9,043
169		855 Total	6,419,843					
170								
171			TOTAL SALARIES AND FRINGE BENEFITS		7,650,853			
172								
173								
174								
175								
176								
177	TOTAL	1,805,473	3,389,985	1,224,385	65,675	386,813	769,479	9,043
178								
179	LOCAL SHARE	279,848	525,448	189,780	-	-	523,246	9,043
180								
181								
182								
183								
184	LOCAL SHARE							
185		1,527,365						
186								
187		1,008,061	Henry Co					
188		519,304	Martinsville					
189								

18-Feb-25

HENRY-MARTINSVILLE SOCIAL SERVICES

	2024/25			2025/26			INCREASE/DECREASE		
	TOTAL	HENRY	MARTINSVILLE	TOTAL	HENRY	MARTINSVILLE	TOTAL	HENRY	MARTIN
ADMINISTRATION	8,038,163	5,305,188	2,732,975	8,307,564	5,482,992	2,824,572	269,401	177,805	91,596
LOCAL SHARE	1,599,998	1,055,999	543,999	1,652,301	1,090,519	561,782	52,303	34,520	17,783
PROGRAMS	3,184,040	2,724,502	459,538	3,277,540	2,754,502	494,538	93,500	30,000	35,000
LOCAL SHARE	178,582	109,212	69,369	185,582	109,212	76,369	7,000	-	7,000
TOTAL ADM/PRG	11,222,203	8,029,690	3,192,513	11,585,104	8,237,494	3,319,110	362,901	207,805	126,596
TOTAL LOCAL SHARE	1,778,580	1,165,211	613,368	1,837,883	1,199,731	638,151	59,303	34,520	24,783

Changes from FY 24/25

	TOTAL	LOCAL
ADMINISTRATION		
3% COLA	189,695	29,403
<i>Internal Alignment</i>	42,001	6,510
<i>VRS Increase Correction (FY24/25)</i>	41,652	6,456
<i>State Supported Bonus 1.5%</i>	64,850	10,052
<i>Upgrade Security Camera System</i>	11,000	1,705
PROGRAMS		
<i>Fostering Futures (H)</i>	30,000	0
<i>Auxiliary Grants (M)</i>	35,000	7,000

HENRY MARTINSVILLE SOCIAL SERVICES

DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST F/Y 25-26
65480400	AUXILIARY GRANT	
	This funding provides income supplements to recipients of SSI and certain other aged, blind, or disabled individuals residing in a licensed assisted living facility or in an approved adult foster home.	
	80% Federal/State 20% Local	
		Henry \$ 235,000
		Martinsville \$ 130,000
64880700	AUXILIARY GRANT - SUPPORTIVE HOUSING	
	The Auxiliary Grant Program provides income supplements to recipients of SSI and certain other aged, blind, or disabled individuals residing in supportive housing. This assistance is made available through local departments of social services to ensure that adults are able to maintain a standard of living that meets a basic level of need.	
		Henry \$ 15,000
		Martinsville \$ 32,000
65480800	TANF - MANUAL CHECKS	
	This budget line only includes manual checks written by local departments of social services for TANF recipients to provide financial assistance so children may be cared for in their homes or relatives homes. All other payments are generated through the VACMS system and are not included in the local budgeting and reimbursement process.	
	100% Federal	
		Henry \$ 1,000
		Martinsville \$ 1,000
65481100	IV-E TANF FOSTER CARE	
	Title IV-E pays for maintenance costs of an eligible child in foster care. Federal law defines this as: the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement	
	100% Federal	
		Henry \$ 730,000
		Martinsville \$ 95,000

DEPT	ACCOUNT NAME	PROJECTED REQUEST
ACCOUNT	& JUSTIFICATION	F/Y 25-26

65481200 FEDERAL ADOPTION ASSISTANCE

This funding provides necessary payments to facilitate adoptions and help provide care for children who have documented special needs by supplementing the resources of adoptive parents. Many children in need of adoptive placement are unlikely to be adopted within a reasonable period of time due to their special needs without adoption assistance.

100% Federal

Henry	\$	1,250,000
Martinsville	\$	51,000

65481400 FOSTERING FUTURES IV-E FOSTER CARE

This funding allows states to extend foster care services and support to youth who turn 18 while in foster care, until they reach the age of 21. This includes youth that were in foster care immediately prior to commitment to DJJ who are released after they turn 18. This fund pays for cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals and liability insurance with respect to a youth.

100% Federal

Henry	\$	43,000
Martinsville	\$	3,000

65481700 STATE ADOPTION ASSISTANCE

This funding offers adoption assistance in the forms of a maintenance payment and, when necessary, a purchase of service payment for the child and family's needs. These payments are available to families adopting children from foster care who meet the state's criteria for special needs adoption and are not eligible for Title IV-E funds. Many children in need of adoptive placements have characteristics that make them difficult to place.

100% State

Henry	\$	80,000
Martinsville	\$	10,000

65482000 ADOPTION INCENTIVE

the Adoption Promotion Act of 2003, Public Law 108-145, authorizes adoption incentive payments for states that increase the number and rate of adoptions and guardianships from foster care. These funds can be used for adoption activities such as educational materials, adoption related training or post- adoption services based on approved plan.

100% Federal

Henry	\$	5,000
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DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST
		F/Y 25-26

65482900 FAMILY PRESERVATION AND SUPPORT PROGRAM

The purpose of this funding source is to strengthen the family unit or to prevent or remedy neglect or abuse of children who may be at-risk of entering foster care. The primary purpose is to help children and families that are in crisis who need short-term support to become self-sustaining.

84.5% Federal/State 15.5% Local

Henry	\$	7,349
Martinsville	\$	2,972

65483000 CHILD WELFARE SUBSTANCE ABUSE AND SUPPLEMENTAL SERVICES

This budget line provides funding to include drug testing and treatment services for children and families who are at risk due to substance abuse/misuse as well as other supplemental services.

84.5% Federal/State 15.5% Local

Henry	\$	8,032
Martinsville	\$	3,500

65483300 ADULT SERVICES - COMPANION

Adult services are provided to an adult with an impairment, as defined in 51.5-144 of the Code of Virginia, to assist the adult to remain in his or her own home and to be as independent as possible for as long as possible. The provision of adequate services decreases the risk of institutional placement, decreases overall costs for long-term care in the Commonwealth and ensures that appropriate services are provided to maximize self-sufficiency. Guardianships are also included in this funding source. Provides for the purchase of guardianship services from a Virginia guardianship program for adults who have been adjudicated incapacitated by a court and no willing or suitable adult is available to serve as a guardian. Can provide for the purchase of guardianship services from a Virginia guardianship program for adults who have been adjudicated incapacitated by a court and no willing or suitable adult is available to serve as a guardian.

80% Federal/State 20% Local

Henry	\$	12,000
Martinsville	\$	1,000

DEPT	ACCOUNT NAME	PROJECTED REQUEST
ACCOUNT	& JUSTIFICATION	F/Y 25-26

65483500 IVE PREVENTION-WELL SUPPORTED PRACTICE

The program provides for time-limited (up to one year) prevention services for mental health/substance abuse and in-home parent skill-based programs for: 1) candidates for foster care (children determined to be at imminent risk of removal), 2) pregnant/parenting foster youth, and 3) the parents/kin caregivers of those children and youth. These services or programs are available when the needs of the child, such a parent, or such a caregiver are directly related to the safety, permanence, or well-being of the child or to prevent the child from entering foster care. Services are to be provided to children and families without regard to children's eligibility for title IV-E foster care maintenance payments.

100% Federal

Henry	\$	128,824
Martinsville	\$	16,000

65484400 SNAPET-SUPPLEMENTAL NUTRITION ASSISTANCE EMPLOYMENT & TRAINING

The goal of this program is for food stamp recipients who do not receive public cash assistance to gain employment and become self-sufficient. Components include: (1) Job Search; (2) Community Work Experience; (3) Education, including e-learning; (4) Vocational Training; (5) Basic Employment Skills Training; and (6) Employment &Training for Ex-offenders.

84.5% Federal 15.5% Local

Henry	\$	20,000
Martinsville	\$	10,000

65484800 TANF-UP MANUAL CHECKS

Temporary Assistance for Needy Families-Unemployed Parent (TANF-UP) provides financial assistance to eligible children and their parents when both parents are able-bodied and are present in the home. Eligible families receive a monthly cash payment to meet their basic needs. This budget line only includes manual checks written by local departments of social services. All other payments are generated through the VACMS system and are not included in the local budgeting and reimbursement process.

100% Federal

Henry	\$	1,000
Martinsville	\$	1,000

65484900 STAFF & OPERATIONS - NO LOCAL MATCH

DEPT	ACCOUNT NAME	PROJECTED REQUEST
ACCOUNT	& JUSTIFICATION	F/Y 25-26
	Provides for the cost of staff and operations for the public assistance and social services programs within the local departments of social services. These programs serve low income citizens of the Commonwealth who meet the federal and state eligibility requirements. These programs also promote and support the development of strong families and protect the Commonwealth's children and adults from abuse and neglect. The reporting of staff and operations costs includes all staffing and operational/overhead expenses of the local departments of social services. 100% Federal/State	\$ 388,313
65485000	OUTSTATIONED ELIGIBILITY STAFF One local worker located at Sovah Hospital-costs are incurred for the common purpose benefiting Medicaid and/or FAMIS programs. 74% Federal 26% Local - reimbursed by hospital	\$ 66,175
65485500	STAFF & OPERATIONS BASE BUDGET Provides for the cost of staff and operations for the public assistance and social services programs within the local departments of social services. These programs serve low income citizens of the Commonwealth who meet the federal and state eligibility requirements. These programs also promote and support the development of strong families and protect the Commonwealth's children and adults from abuse and neglect. The reporting of staff and operations costs includes all staffing and operational/overhead expenses of the local departments of social services. 84.5% Federal/State 15.5% Local	\$ 7,032,565
65485800	STAFF & OPERATIONS PASS-THRU Provides for the cost of staff and operations for the public assistance and social services programs within the local departments of social services.The reporting of staff and operations costs includes all staffing and operational/overhead expenses of the local departments of social services. At the present we use this line for Facility Costs for 6 months 32% Federal 68% Local	\$ 807,058
65486100	INDEPENDENT LIVING - EDUCATION AND TRAINING VOUCHERS THE ETV Program provide vouchers for post-secondary training and education to youth who have aged out of foster care or who have been adopted from public foster care system after age 16. Although the ETV program is integrated into the overall purpose and framework of the Virginia's Chafee Foster Care Independence Program (CFCIP)/Independent Living Program (ILP) this program has a separate budget authorization and appropriations. Therefore, ETV and ILP funds cannot be co-mingled. 100% Federal	Henry \$ 5,698 Martinsville \$ 2,000

DEPT	ACCOUNT NAME	PROJECTED REQUEST
ACCOUNT	& JUSTIFICATION	F/Y 25-26
65486200	INDEPENDENT LIVING PROGRAM The John H. Chafee Foster Care Independence Program (CFCIP)/Independent Living Program (ILP) provides a continuum of services and activities for current and former foster children to promote self-sufficiency. Youth who are eligible to receive Basic ILP funded services include: (a) all foster youth ages 14-18; (b) all young adults who were in foster care on their 18th birthday and have not yet reached age 21; (c) all young adults who are at least 18, but not yet 21 years of age who were in foster care and request that independent living (IL) services be restored (Resuming IL Services), and have entered into a written agreement with local department of social department (LDSS) or licensed child placing agency within 60 days after services were discontinued; d) youth who were in foster care immediately before being committed to the Department of Juvenile Justice (DJJ) and turn age 18 while in DJJ custody; e) all young adults who were in foster care on their 18th birthday and not yet age 21, and no longer receive any services from LDSS. These young adults may receive very limited, one-time assistance based on availability of ILP funds. 100% Federal	Henry \$ 10,000 Martinsville \$ 1,000
65486400	RESPITE CARE FOR FOSTER FAMILIES Respite care is a therapeutic support service designed to: Offer short-term relief to foster families caring for children by providing substitute care for the child. It provides respite care for siblings placed in different foster homes so that the sibling group can have an opportunity for structured interaction. Respite reduces foster home disruption and provides a stable foster care placement for the child, and can be provided on an emergency or planned basis. 100% Federal	Henry \$ 3,000
65486600	PROMOTING SAFE AND STABLE FAMILIES PSSF funds enable localities to develop, establish, and operate coordinated community-based programs and cover certain costs for conducting face-to-face contacts with children in foster care. The four definitive community-based service types are: Family Preservation, Family Support, Time-limited Family Reunification, and Adoption Promotion and Support. Funding for the program is used for direct and purchased goods and/or services to preserve and strengthen families, avoid unnecessary out-of-home or out-of-community placements, reunify children and their families, or to find and achieve new permanent families for those children who cannot return home. 84.5% Federal/State 15.5% Local	Henry \$ 48,628 Martinsville \$ 18,000

DEPT	ACCOUNT NAME	PROJECTED REQUEST
ACCOUNT	& JUSTIFICATION	F/Y 25-26

65487200 VIEW- PURCHASED SERVICES

Virginia Initiative for Employment, not Welfare (VIEW) program is a workforce program administered through local departments of social services. The VIEW Program provides employment and training services to TANF recipients who are required to participate in the program as a condition of eligibility and to TANF recipients who volunteer to participate.

84.5% Federal 15.5% Local

Henry	\$	120,000
Martinsville	\$	110,000

65487300 IV-E APPROVED FOSTER/ADOPTIVE PARENT & CHILD WELFARE WORKER TRAINING

Budget allocation is based on VDSS approved local training plans.

The Title IV-E Training Program was created as part of the Child Welfare and Adoption Assistance Act of 1980 (P.L. 96-272). It is a major source of funding to educate and train child welfare workers who provide foster care and adoption services. Funding is also available to reimburse the cost of training to prepare prospective foster and adoptive parents and provide them with on-going training once they have been approved for the placement of children.

54.72% Federal 45.28% Local

Henry	\$	3,200
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65487600 FATHERHOOD ENGAGEMENT

Program Description: This budget line provides one-time funding to support, enhance, or pilot a program/ strategy related to the engagement and support of fathers known and unknown to the child welfare system. The funding is designed for the purchase of allowable services and goods. Access to the funds will require a BRS request in LASER after approval of an application detailing how the funds will be used to meet the goal of fatherhood engagement and support.

100% FEDERAL/STATE

Henry	\$	12,500
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DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST
		F/Y 25-26

65489500 ADULT PROTECTIVE SERVICES

Adult Protective Services provides services to prevent or remedy abuse, neglect, or exploitation of vulnerable adults who are unable to protect their own interests. Services can be provided to adults age 60 and older and incapacitated adults age 18 and older.

84.5% Federal/State 15.5% Local

Henry	\$	4,000
Martinsville	\$	2,000

65488500 EMERGENCY FUND

Funding for Henry-Martinsville Social Services comes from the respective local government along with any donations from the community to assist customers in need of emergency assistance. HMDSS has a limited amount of funds for emergency services. Customer must be a current resident of Martinsville or Henry County to be eligible for funds. The emergency fund is a resource of last resort.

Customer must provide appropriate written documentation of need, such as eviction notice, termination notice, warrant, or pay-or-quit notice before referral can be considered.

Henry	\$	23,771
Martinsville	\$	21,066

65499600 OTHER OPERATING/LEAGUE MEMBERSHIP

\$ 3,510

65499700 BOARD MEMBERS

\$ 9,043

SERVICE AWARDS

\$ 900

adj.

\$ -

TOTAL 24/25 BUDGET

\$ 11,585,104

17-Feb-25

HENRY-MARTINSVILLE SOCIAL SERVICES
25/26

		TOTAL	FEDERAL	STATE	LOCAL
804	AUXILIARY GRANTS	365,000		292,000	73,000
807	AUX GRANTS-SUP HOUSING	47,000		37,600	9,400
808	TANF MANUAL	2,000	1,020	980	
811	IV-E FOSTER CARE	825,000	412,500	412,500	
812	IV-E ADOPTION SUBS	1,301,000	650,500	650,500	
814	FOSTERING FUTURES	46,000	23,000	23,000	
817	STATE ADOPTION-SPEC NEEDS	90,000		90,000	
820	ADOPTION INCENTIVE	5,000	5,000		
829	FAMILY PRESERVATION	10,321	8,721		1,600
830	CHILD WELFARE SUBS ABUSE	11,532	9,745		1,787
833	ADULT SERVICES	13,000	10,400		2,600
835	IVE PREVENTION WELL SUPP	144,824	144,824		
844	SNAPET PURCHASED SERVICES	30,000	25,350		4,650
848	TANF-UP MANUAL	2,000		2,000	
849	SINGLE POOL ADMIN NO LOCAL	388,313		388,313	
850	OUT STATION ELIGIBILITY	66,175	66,175		
855	SINGLE POOL ADMINISTRATION	7,032,565	3,516,283	2,426,235	1,090,048
858	PASS-THROUGH ADMINISTRATION	807,058	258,259		548,799
861	ILP ED & TRAIN VOUCHER	7,698	6,158	1,540	
862	INDEPENDENT LIVING	11,000	8,800	2,200	
864	RESPITE GRANT	3,000	1,069	1,931	
866	FAMILY PRESERVATION	66,628	49,971	6,330	10,327
872	VIEW PURCHASE SERVICE	230,000	115,000	79,350	35,650
873	FOSTER PARENT TRAINING	3,200	2,400		800
876	FATHERHOOD INCENTIVE	12,500	12,500		
895	ADULT PROTECTIVE SERVICES	6,000	5,040	30	930
885	EMERGENCY FUND	44,837			44,837
	OTHER TRAVEL/LOCAL	3,510			3,510
	BOARD COMPENSATION	9,043			9,043
	BOARD/OTHER	900			900
	<i>ADJUSTMENT*</i>	-			-
	GRAND TOTAL	11,585,104	5,332,714	4,414,508	1,837,882

NEW BUSINESS

NEW BUSINESS

- A. Kinship Navigator Opioid Abatement Authority Proposal

Henry-Martinsville Department of Social Services
Opioid Abatement Proposal for
Kinship Navigator Family Services Specialist IV Position
January 22, 2025

Grant Type: Individual Distribution

Application Type: New

Category: Prevention, Treatment, Recovery, Justice Involved

Requested FY2025 Amount Individual Distribution: New Award \$80,931

Total FY2025 Recommended: New Award \$80,931

Project Title: Kinship Navigator

Long-Term Sustainability: Considering the time to hire, train, and collect outcome data, Henry-Martinsville Department of Social Services would anticipate presenting positive, impactful data to the Henry County Board of Supervisors and the Martinsville City Council for full funding as soon as FY28.

Project Description: This grant will be used to hire and retain a Family Services Specialist IV to work within Henry-Martinsville Department of Social Services.

Henry-Martinsville Department of Social Services (HMDSS) requests an Opioid Abatement funding consideration for a new Kinship Navigator Family Services Specialist IV (FSS IV) position. This specialist will assist kinship caregivers navigate services and strong connection to community supports to sustain permanency of children; therefore, creating a more stable environment and mitigating the risk of Substance Use Disorder (SUD) and Opioid Use Disorder (OUD) among youth in foster care. The navigator will be skilled in substance use prevention, substance use identification, and recovery support with aftercare.

Supporting Data

Children in foster care and emancipated youth experience Post Traumatic Stress Disorder (PTSD) at a rate that is double that of war veterans. *2005 Harvard Medical School Study*

The National Foster Youth Institute reports the following foster care data points. One out of every four youth in foster care will become homeless within four years of aging out of foster care. Only 50% of foster youth finish high school. High school dropout rates are three times higher for foster youth than low-income children. It is estimated that a quarter of foster youth will be involved with the criminal justice system within two years of transitioning out of child welfare. Sixty percent of all child sex trafficking victims have histories in the child welfare system. On average, four out of every five children and adolescents enter foster care with serious mental health issues.

Foster youth are at a significant risk for using substances due to familial abuse and/or neglect and significant trauma. Studies show substance use among foster youth at rates similar to or higher than their peers who are not in care. They also tend to use substances earlier than their peers who are not in care. This places them at a higher risk of developing an SUD.

Henry-Martinsville Department of Social Services
Opioid Abatement Proposal for
Kinship Navigator Family Services Specialist IV Position
January 22, 2025

Factors affecting an individual's likelihood for developing an SUD include biology or genetics (e.g., presence of a mental health issue) and their environment (e.g., peer pressure, family circumstances, exposure to stress) (NIDA, 2018b). This includes experiencing adverse childhood experiences, which can lead to substance use among youth, including earlier initiation of use (Duke, 2018). [Preventing, Identifying, and Treating Substance Use Among Youth in Foster Care](#)

Of the children who entered foster care nationally in 2020, the majority had a reason for removal that included neglect (either alone—25.6 percent—or in combination with another reason other than physical or sexual abuse—30.3 percent). Physical or sexual abuse (alone) accounted for 16.0 percent of the removals, and drug abuse (alone) accounted for 8.5 percent. Removal reasons involving child behavior problems and caretaker's inability to cope accounted for 4.0 percent and 3.6 percent, respectively.

Circumstances associated with removal: The majority of children who entered foster care in 2020 had a reason for removal that included neglect (either alone—25.6 percent—or in combination with another reason other than physical or sexual abuse—30.3 percent). Nearly one-tenth (8.5 percent) of children entering care were reported with parental drug use as the only reason associated with removal. Sexual or physical abuse accounted for 16.0 percent of removals, and child behavior problems (alone) and caretaker's inability to cope (alone) accounted for 4.0 percent and 3.6 percent, respectively, of removals. [Child Welfare Outcomes 2020: Report to Congress](#)

HMDSS Foster Care Statistics as of 12/2/2024

The agency maintains custody of ninety-two children in foster care. Fifty-six (61%) of those children entered care due to Substance Use/Abuse. Kinship families account for 12% of the placements with 88% remaining in out-of-family foster care placements.

HMDSS Family Preservation Statistics as of 12/2/2024

The Family Preservation Unit has 48 families receiving services. Of those 48 cases, 40% have SUD as a primary issue. There are 17 (35%) families receiving kinship diversion services where the child is placed outside of the home. Of those cases, 29% of those primary caregivers have SUD as the prevalent issue.

Data informs us that when placed with biological relatives or fictive kin which include friends, teachers, etc. children experience less trauma, fewer placement changes, and better outcomes. According to a 2020 Annie E. Casey Foundation report, children placed in kinship placements tend to have less school disruptions, are less likely to experience behavioral and mental health problems, lower rates of re-abuse, and more likely to stay with their siblings. [Family First Virginia](#)

Often kinship caregivers experience challenges, including but not limited to, adequate housing, financial difficulties, emotional stress, and limited peer support.

Successful Kinship Navigator programs provide continued support to the kinship caregivers and child. Kinship Navigator programs help maintain permanency by assisting kinship families with

Henry-Martinsville Department of Social Services

Opioid Abatement Proposal for

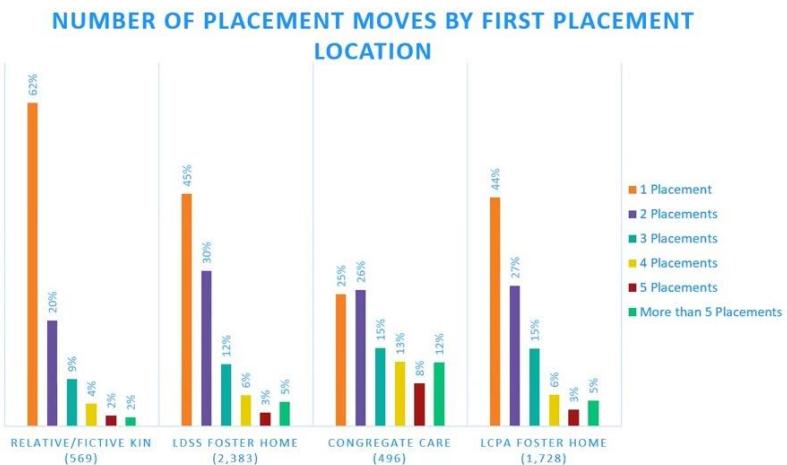
Kinship Navigator Family Services Specialist IV Position

January 22, 2025

understanding financial resources and connecting to community supports which can often prove difficult without caseworker support.

As shown in the table below, children placed with a relative or fictive kin experience fewer placement changes than children placed in traditional Foster Care placements. Children placed with a relative or fictive kin are more likely to remain in their school of origin, maintain safe relationships with biological parents, and have a reduction in trauma from being separated from their parents.

Impact of Placement Location



Includes children who entered care between CY2021-2023 and were under 18 at the time of removal. Data is based on the most recent date of removal and placement entries in CY2021-2023. Placements do not include Trial Home Visits or AWOL. Exported data from Oasis on 3/20/2024.

VIRGINIA DEPARTMENT OF
SOCIAL SERVICES

Funding a kinship navigator for HMDSS will allow this person to work directly with family members to navigate financial options including mitigating costs of adding an additional household member. The navigator will be skilled in substance use prevention, substance use identification, and recovery support with aftercare. With the rise of fentanyl, our youth are at risk of consuming opioid laced substances including marijuana. The kinship navigator will work diligently to prevent OUD from permeating another generation of Henry County and Martinsville City families.

Objectives of this project:

1. Provide support, education, information, and referral to kinship caregivers open to the Family Preservation (Prevention) Unit and the Foster Care Unit.
2. Direct provision of services, such as completing permanency assessments, placement decisions, needs assessments, and facilitating kinship caregiver support groups to include collaborating with existing area kinship caregiver support groups.
3. Educating local vendors, community partners, and HMDSS staff on kin-focused services and supports. Creating information packets, a referral database, and other supportive tools to promote kin-focus throughout the community.

Henry-Martinsville Department of Social Services
Opioid Abatement Proposal for
Kinship Navigator Family Services Specialist IV Position
January 22, 2025

4. Working with the Virginia Department of Social Services and other local departments of social services to develop a regional approach to kin-focused work.
5. Coordinating and collaborating with area groups such as the Opioid Task Force to enhance their training and understanding of SUD and OUD. Connecting families to local resources who can support their understanding of SUD and OUD.

Funding request detail for Family Services Specialist IV

\$58,650 Salary
\$368 Worker's Compensation
\$3,636 FICA
\$850 MEDI
\$7,630 Retirement
\$8,679 Medical Insurance
\$786 Life Insurance
\$332 Long-Term Disability
\$80,931 Grand Total

NEW BUSINESS

B. Adoption Event

Foster Parent and Adoption Celebration Dinner

— Where —
**New College
Institute**

JOIN US!

April 25, 2025 | 6pm-8pm

191 Fayette St, Martinsville, VA 24112

GUEST SPEAKER!

Food catered by
Brenda's Catering

Door prizes



BENEFITS REPORTS

RE: **February 2025 STATISTICS**

- **AUXILIARY GRANT:**

Applications received: 0

Applications Disposed: 1

Compliance Rate: 0%

Customers continued to next month: 28

- **CHILDCARE**

Applications received: 17

Applications Disposed: 18

Compliance Rate: 100%

Cases Continued to next month: 286

Customers continued to next month: 488

- **SNAP PROGRAM:**

Applications received: 327

Applications Disposed: 308

Compliance rate: 96.8%

Reviews/ Recertifications disposed: 409

Cases Continued to next Month: 9,574

Participants in February: 14,132

Monthly issuance for February-\$2,219,979

- **MEDICAID PROGRAM**

Applications Received: 224

Applications Disposed: 284

Compliance Rate: 94.1%

Cases Continued to next month: 21,152

Customers continued to next month (money/non-money payment): 24,837

- **TANF PROGRAM**

TANF Applications received: 15

AFDC-FC received: 1

Applications Disposed: 19

Compliance Rate: 94.7%

TANF Cases continued to next Month: 186

TANF Participant Count: 366

AFDC-FC continued to next month: 27

Submitted by: Lisa Thompson Assistant Director- BP

BENEFIT PROGRAMS UNIT OVERVIEW

March 2025

INTAKE – Processes new applications for SNAP & Medicaid

Positions – Supervisor and 10 line staff

2 vacant = 18% vacancy rate

2 in the training unit

36% operating vacancy rate

ONGOING (2 units) – Processes changes, reviews, interim reports

Positions 2 Supervisors & 22 line staff

7 vacant = 29% vacancy rate.

4 in training

46% operating vacancy rate

SPECIALTY UNIT – Long term care, TANF, Energy Assistance, Fraud

Positions Supervisor and 9 line staff

6 = LTC- 2 vacant

1 = TANF

1 = Fraud

1 = Energy Assistance Specialist*

Vacancy rate= 20% vacancy rate

Employment Services Unit – VIEW, SNAP-ET, Childcare

Positions Supervisor & 9 line staff

2 = SNAP-ET 1 vacant

4 = VIEW/TANF

3= Childcare 1 is vacant

Vacancy rate for unit = 20%

Training Unit – BP Supervisor, BPS IV & BPS workers in training (included in counts above)

MISC- 3 Emergency Human Service Assistant positions- Assist with Energy Assistance, scanning, customer service

1 vacant = vacancy rate 33.3%

* All workers evaluate Fuel Assistance applications and Cooling assistance applications. The specialist handles the Crisis applications & the upcoming PIPP applications. The specialist resolves disputes and handles inquiries about the program.

**Commonwealth of Virginia
Department of Social Services
SNAP MONTHLY PARTICIPATION REPORT**

For the Month of: February

Report Id: RP-040

Report Run Date: 03/02/2025

Report Run Time: 2:45:52 AM

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Central	Amelia County	007	134	761	895	159	1493	1652	22,145.00	231,669.00	253,814.00
Central	Buckingham County	029	240	1212	1452	264	2412	2676	36,640.00	372,966.00	409,606.00
Central	Caroline County	033	272	1838	2110	388	3784	4172	59,914.00	660,921.00	720,835.00
Central	Charles City County	036	47	453	500	63	835	898	9,209.00	135,031.00	144,240.00
Central	Chesterfield County	041	1758	12539	14297	2635	28477	31112	477,479.00	5,394,772.00	5,872,251.00
Central	Colonial Heights City	570	200	1128	1328	305	2496	2801	54,900.00	484,714.00	539,614.00
Central	Cumberland County	049	148	810	958	204	1695	1899	33,352.00	283,854.00	317,206.00
Central	Essex County	057	157	866	1023	201	1750	1951	27,520.00	289,068.00	316,588.00
Central	Fluvanna County	065	119	740	859	160	1655	1815	26,239.00	268,319.00	294,558.00
Central	Goochland County	075	97	605	702	112	1194	1306	15,539.00	193,344.00	208,883.00
Central	Hanover County	085	387	2680	3067	550	5520	6070	83,366.00	912,020.00	995,386.00
Central	Henrico County	087	2615	15390	18005	4554	32507	37061	757,786.00	5,826,330.00	6,584,116.00
Central	Hopewell City	670	681	2802	3483	1029	5784	6813	165,458.00	1,042,947.00	1,208,405.00
Central	King and Queen County	097	91	527	618	115	998	1113	18,658.00	168,466.00	187,124.00
Central	King William County	101	99	716	815	140	1437	1577	20,590.00	227,033.00	247,623.00
Central	Lancaster County	103	89	677	766	126	1339	1465	20,548.00	203,446.00	223,994.00
Central	Lunenburg County	111	220	953	1173	252	1967	2219	31,223.00	312,820.00	344,043.00
Central	Middlesex County	119	96	671	767	123	1303	1426	19,155.00	206,234.00	225,389.00
Central	New Kent County	127	76	631	707	113	1353	1466	20,416.00	227,313.00	247,729.00
Central	Northumberland County	133	112	678	790	132	1390	1522	16,904.00	216,364.00	233,268.00
Central	Nottoway County	135	331	1205	1536	446	2482	2928	60,626.00	388,682.00	449,308.00
Central	Petersburg City	730	1302	5041	6343	1964	9303	11267	341,605.00	1,784,387.00	2,125,992.00
Central	Powhatan County	145	95	605	700	111	1304	1415	15,902.00	189,722.00	205,624.00
Central	Prince Edward County	147	309	1468	1777	375	3004	3379	58,164.00	472,783.00	530,947.00
Central	Richmond City	760	4373	17345	21718	6433	31122	37555	1,031,831.00	6,131,655.00	7,163,486.00
Central	WARSAW AREA -Richm159	167	499	666	212	1029	1241	27,906.00	156,433.00	184,339.00	
Central	Westmoreland County	193	202	1377	1579	271	2889	3160	40,346.00	482,177.00	522,523.00

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Eastern	Accomack County	001	452	2460	2912	602	5024	5626	84,236.00	841,047.00	925,283.00
Eastern	Brunswick County	025	314	1624	1938	406	2928	3334	57,973.00	473,073.00	531,046.00
Eastern	Chesapeake City	550	1778	8816	10594	2369	18646	21015	370,548.00	3,322,257.00	3,692,805.00
Eastern	Dinwiddie County	053	318	1994	2312	389	4022	4411	57,844.00	718,869.00	776,713.00
Eastern	Emporia City	595	188	791	979	284	1548	1832	40,658.00	272,060.00	312,718.00
Eastern	Franklin City	620	257	1105	1362	347	2268	2615	56,360.00	404,106.00	460,466.00
Eastern	Gloucester County	073	309	1767	2076	427	3453	3880	65,890.00	578,001.00	643,891.00
Eastern	Greenville County	081	167	928	1095	241	1777	2018	36,021.00	305,152.00	341,173.00
Eastern	Hampton City	650	1632	9257	10889	2320	19125	21445	372,332.00	3,409,545.00	3,781,877.00
Eastern	Isle of Wight County	093	298	1685	1983	365	3289	3654	59,620.00	539,902.00	599,522.00
Eastern	James City County	095	324	1859	2183	521	4003	4524	90,993.00	670,424.00	761,417.00
Eastern	Mathews County	115	48	423	471	56	785	841	7,809.00	125,873.00	133,682.00
Eastern	Newport News City	700	2901	13914	16815	4598	28761	33359	724,698.00	5,092,674.48	5,817,372.48
Eastern	Norfolk City	710	3673	17065	20738	5106	33213	38319	798,614.00	6,005,021.00	6,803,635.00
Eastern	Northampton County	131	280	1095	1375	338	1930	2268	48,028.00	297,249.00	345,277.00
Eastern	Poquoson City	735	22	200	222	34	435	469	5,215.00	76,775.00	81,990.00
Eastern	Portsmouth City	740	2109	9464	11573	2880	19235	22115	480,520.00	3,540,652.00	4,021,172.00
Eastern	Prince George County	149	220	1484	1704	332	3332	3664	55,767.00	601,578.00	657,345.00
Eastern	Southampton County	175	205	1010	1215	243	2006	2249	36,379.00	314,675.00	351,054.00
Eastern	Suffolk City	800	1228	4704	5932	1695	9842	11537	271,820.00	1,701,645.00	1,973,465.00
Eastern	Surry County	181	97	417	514	156	798	954	23,178.00	137,362.00	160,540.00
Eastern	Sussex County	183	193	946	1139	263	1790	2053	35,075.00	305,836.00	340,911.00
Eastern	Virginia Beach City	810	2681	14349	17030	3497	29863	33360	546,546.00	5,285,343.00	5,831,889.00
Eastern	Williamsburg City	830	95	570	665	147	1073	1220	27,412.00	196,111.00	223,523.00
Eastern	York County	199	190	1373	1563	263	3001	3264	39,901.00	490,842.00	530,743.00
Northern	Alexandria City	510	1120	4669	5789	2144	9855	11999	346,037.00	1,842,852.00	2,188,889.00
Northern	Arlington County	013	1296	4411	5707	1563	8149	9712	205,956.00	1,360,224.00	1,566,180.00
Northern	Clarke County	043	68	414	482	78	780	858	11,264.00	134,515.00	145,779.00
Northern	Culpeper County	047	371	1929	2300	472	4101	4573	72,095.00	673,512.00	745,607.00
Northern	Fairfax City	600	126	540	666	167	948	1115	25,960.00	184,378.00	210,338.00
Northern	Fairfax County	059	5845	22441	28286	8375	47190	55565	1,279,759.00	8,482,943.00	9,762,702.00
Northern	Falls Church City	610	45	181	226	64	396	460	10,121.00	71,460.00	81,581.00
Northern	Fauquier County	061	274	1464	1738	357	2928	3285	52,934.00	493,798.00	546,732.00
Northern	Frederick County	069	368	2721	3089	471	6020	6491	70,424.00	999,948.00	1,070,372.00
Northern	Fredericksburg City	630	345	1746	2091	636	3629	4265	103,209.00	630,152.00	733,361.00
Northern	Greene County	079	119	854	973	152	1901	2053	24,969.00	309,064.00	334,033.00
Northern	Harrisonburg City	660	404	2087	2491	612	4441	5053	77,856.00	719,679.00	797,535.00
Northern	King George County	099	121	883	1004	188	1871	2059	28,790.00	283,209.00	311,999.00
Northern	Loudoun County	107	1425	5341	6766	2128	11879	14007	335,674.00	2,068,921.00	2,404,595.00
Northern	Louisa County	109	288	1827	2115	358	3811	4169	50,338.00	638,038.00	688,376.00

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Northern	Madison County	113	68	484	552	80	1067	1147	11,083.00	159,447.00	170,530.00
Northern	Manassas City	683	195	1620	1815	284	3631	3915	44,550.00	631,241.00	675,791.00
Northern	Manassas Park City	685	80	625	705	112	1347	1459	14,322.00	239,038.00	253,360.00
Northern	Orange County	137	228	1434	1662	271	3145	3416	38,234.00	485,658.00	523,892.00
Northern	Page County	139	216	1262	1478	258	2508	2766	34,051.00	377,745.00	411,796.00
Northern	Prince William County	153	2532	12867	15399	4554	29866	34420	768,272.00	5,094,591.00	5,862,863.00
Northern	Rappahannock County	157	36	179	215	42	386	428	5,935.00	60,251.00	66,186.00
Northern	Rockingham County	165	343	2370	2713	439	5319	5758	58,131.00	788,472.00	846,603.00
Northern	Shenandoah County	171	306	2166	2472	385	4641	5026	59,090.00	737,447.00	796,537.00
Northern	Spotsylvania County	177	784	5108	5892	1193	11807	13000	198,524.00	2,025,124.00	2,223,648.00
Northern	Stafford County	179	706	4234	4940	1406	10751	12157	224,237.00	1,861,424.00	2,085,661.00
Northern	Warren County	187	230	1959	2189	331	3889	4220	59,148.00	669,289.00	728,437.00
Northern	Winchester City	840	287	1733	2020	471	3368	3839	73,468.00	584,002.00	657,470.00
Piedmont	Albemarle County	003	492	2639	3131	855	5486	6341	136,516.00	916,999.00	1,053,515.00
Piedmont	Alleghany County	005	215	1050	1265	283	2118	2401	43,084.00	329,439.00	372,523.00
Piedmont	Amherst County	009	280	1692	1972	351	3599	3950	54,187.00	535,531.00	589,718.00
Piedmont	Appomattox County	011	218	1068	1286	259	2315	2574	41,548.00	352,233.00	393,781.00
Piedmont	Augusta County	015	406	2810	3216	545	5688	6233	82,275.00	867,052.00	949,327.00
Piedmont	Bath County	017	23	162	185	29	323	352	3,438.00	41,543.00	44,981.00
Piedmont	Bedford County	019	447	2959	3406	526	6209	6735	75,729.00	947,192.00	1,022,921.00
Piedmont	Botetourt County	023	126	829	955	169	1804	1973	22,642.00	278,092.00	300,734.00
Piedmont	Buena Vista City	530	99	416	515	117	913	1030	14,707.00	138,756.00	153,463.00
Piedmont	Campbell County	031	522	3073	3595	651	6334	6985	101,075.00	998,428.00	1,099,503.00
Piedmont	Charlotte County	037	232	914	1146	290	1824	2114	43,186.00	271,875.00	315,061.00
Piedmont	Charlottesville City	540	571	2019	2590	947	3864	4811	133,228.00	680,728.00	813,956.00
Piedmont	Covington City	580	107	556	663	126	1222	1348	18,196.00	181,148.00	199,344.00
Piedmont	Craig County	045	34	210	244	41	431	472	6,280.00	59,328.00	65,608.00
Piedmont	Danville City	590	1220	5952	7172	1621	11169	12790	236,491.00	1,975,237.00	2,211,728.00
Piedmont	Franklin County	067	453	3047	3500	587	6394	6981	94,232.00	1,037,830.00	1,132,062.00
Piedmont	Halifax County	083	597	2648	3245	725	5315	6040	105,091.00	838,576.00	943,667.00
Piedmont	Henry County	089	657	4678	5335	776	9335	10111	110,947.00	1,447,960.00	1,558,907.00
Piedmont	Highland County	091	8	97	105	12	166	178	1,332.00	22,964.00	24,296.00
Piedmont	Lexington City	678	41	195	236	49	352	401	6,276.00	51,307.00	57,583.00
Piedmont	Lynchburg City	680	1247	5431	6678	1710	10865	12575	268,370.00	1,811,309.00	2,079,679.00
Piedmont	Martinsville City	690	338	1989	2327	400	3621	4021	58,106.00	602,966.00	661,072.00
Piedmont	Mecklenburg County	117	461	2159	2620	562	4341	4903	81,702.00	662,556.00	744,258.00
Piedmont	Nelson County	125	136	800	936	165	1554	1719	22,055.00	244,009.00	266,064.00
Piedmont	Pittsylvania County	143	696	4140	4836	849	8271	9120	122,247.00	1,299,027.00	1,421,274.00
Piedmont	Roanoke City	770	2144	9364	11508	3029	18659	21688	470,158.00	3,253,863.00	3,724,021.00
Piedmont	Roanoke County	161	683	3777	4460	934	7685	8619	145,827.00	1,230,597.00	1,376,424.00

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Piedmont	Rockbridge County	163	211	1045	1256	254	2216	2470	32,561.00	329,550.00	362,111.00
Piedmont	Staunton City	790	285	1484	1769	382	2805	3187	59,508.00	439,989.00	499,497.00
Piedmont	Waynesboro City	820	235	1501	1736	366	2821	3187	56,202.00	457,990.00	514,192.00
Western	Bland County	021	48	282	330	52	537	589	6,931.00	68,284.00	75,215.00
Western	Bristol City	520	434	1991	2425	602	3653	4255	87,304.00	649,735.00	737,039.00
Western	Buchanan County	027	659	2249	2908	800	4157	4957	106,838.00	783,190.00	890,028.00
Western	Carroll County	035	367	2202	2569	469	4288	4757	66,254.00	630,848.00	697,102.00
Western	Dickenson County	051	451	1233	1684	564	2463	3027	62,974.00	363,359.00	426,333.00
Western	Floyd County	063	106	753	859	139	1569	1708	22,739.00	236,244.00	258,983.00
Western	Galax City	640	151	760	911	195	1516	1711	28,782.00	239,215.00	267,997.00
Western	Giles County	071	256	949	1205	324	1864	2188	44,595.00	284,519.00	329,114.00
Western	Grayson County	077	176	1268	1444	232	2396	2628	36,051.00	346,568.00	382,619.00
Western	Lee County	105	771	2218	2989	1090	4380	5470	137,871.00	708,871.00	846,742.00
Western	Montgomery County	121	536	2743	3279	696	5658	6354	103,705.00	937,701.00	1,041,406.00
Western	Norton City	720	146	458	604	202	905	1107	29,537.00	134,542.00	164,079.00
Western	Patrick County	141	210	1317	1527	266	2585	2851	36,559.00	384,586.00	421,145.00
Western	Pulaski County	155	458	2545	3003	538	4662	5200	80,335.00	766,788.00	847,123.00
Western	Radford City	750	140	765	905	171	1602	1773	25,946.00	264,090.00	290,036.00
Western	Russell County	167	580	2240	2820	749	4596	5345	96,747.00	717,762.00	814,509.00
Western	Scott County	169	453	1534	1987	534	3258	3792	62,292.00	460,356.00	522,648.00
Western	Smyth County	173	508	3086	3594	699	5627	6326	103,066.00	869,488.00	972,554.00
Western	Tazewell County	185	854	3072	3926	1109	6225	7334	138,926.00	961,156.00	1,100,082.00
Western	Washington County	191	781	3144	3925	1005	6450	7455	132,325.00	1,023,458.00	1,155,783.00
Western	Wise County	195	971	3381	4352	1296	6822	8118	168,795.00	1,074,186.00	1,242,981.00
Western	Wythe County	197	374	2183	2557	435	4197	4632	56,127.00	604,182.00	660,309.00

— *VIEW Participant Profiles* —

Henry-Martinsville Social Services ♦ Employment Services Unit
Statistics for the Month of February 2025----Report March 2025

ID #	Sex	Age	Number Of Children	Job Title	Place Employed	Education	Hourly Wage & Hours Worked		Months in VIEW
01	F	29	3	Customer Service	GPM Investments LLC	12 th	\$12.65	32hrs/wk.	7
02	F	23	2	Production	Monogram	12 th	\$17.20	40hrs/wk.	VTP
03	F	35	3	PCA	Sovah Health	12 th	\$17.06	12hrs/wk.	TT
04	F	36	3	Driver / Food Services	PJ Operations, LLC (Papa John's Pizza)	12 th	\$12.41	18hrs/wk.	TT
05	F	45	2	Food Services	Pizza Hut	11 th	\$13.50	36hrs/wk.	VTP
06	F	24	3	Food Services	Applebee's	12 th	\$12.41	25hrs/wk.	TT
07	F	40	1	Clerical	One Call Medical	12 th	\$16.50	40hrs/wk.	6
08	F	31	1	Production	Ply Gem	A.S.	\$18.50	42hrs/wk.	15
09	F	26	1	Customer Services	HHS Sovah	12th	\$13.00	40hrs/wk.	VTP
10	F	23	1	Medical	Care Advantage	12 th	\$12.41	30hrs/wk.	13
11	F	30	2	Management	A & D of Greensborough	12 th	\$17.50	37hrs/wk.	VTP
12	F	25	1	Food Services	DIANDREW, INC (works in NC)	12 th	\$11.00	36hrs/wk.	VTP
13	F	31	2	Customer Service	FasMart	12 th	\$13.15	35hrs/wk.	12
14	M	39	2	Customer Service	Stone Ridge Foundation and Khesed Wellness	MS	\$19.73	33hrs/wk.	4
15	F	29	1	Sales	Marshall's	12 th	\$13.62	34hrs/wk.	TT
16	F	33	1	Medical	R. Hankins	GED	\$12.41	33hrs/wk.	TT
17	F	30	1	Sales	Family Dollar	12 th	\$12.50	15hrs/wk.	22
18	F	34	2	Computer Operations	Helpware Inc.	12 th	\$15.50	38hrs/wk.	VTP
19	F	34	1	Production	Debbie Staffing	12 th	\$13.60	31hrs/wk.	TT
20	F	43	2	Housekeeping	Quality Inn	12 th	\$12.41	33hrs/wk.	TT
21	F	38	2	Customer Service	Friedrich Family Eye Center	12 th	\$16.50	35hrs/wk.	2
22	F	38	1	Production	Coworx Solutions LLC	11 th	\$15.50	26hrs/wk.	1
23	M	39	2	Landscaping	Aim to Please Elite Services	10th	\$12.41	28hrs/wk.	21

Current Statistics

- *VIEW Participants Working (including Transitional services)*

VIEW 24 month Clock	Demographics	Employment and Wages		
1-8 months on clock	5	Average Age -	32.8	Full Time — \$11.00 - \$19.52 At least 30 hours/week 17
9-16 months on clock	3	Average Number of Children-	1.74	
17-24 months on clock	2	Average Hourly Wage-	\$14.41	Part-time - \$12.00 - \$17.06 At least 12 hours/week 6
Transitional 12 months-	13	Female -	91.3%	Male - 8.7%

Employment Services

Day Care	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Jan-25	Feb-25
Henry County	227	234	223	222	215	210	207	206	204
Martinsville	93	97	93	91	87	81	81	82	82
HC waitlist	NA	NA	NA	53	67	78	93	103	104
MC waitlist	NA	NA	NA	13	18	26	32	40	40
Total	320	331	316	379	387	395	413	431	430
VIEW	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25
Henry County	51	55	54	47	49	44	45	44	40
Martinsville	35	34	34	33	33	32	27	29	26
Total	86	89	88	80	82	76	72	73	66
SNAP/ET	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25
Henry County	11	9	7	12	10	11	10	9	7
Martinsville	12	12	13	5	5	3	2	2	3
Total	23	21	20	17	15	14	12	11	10

Benefit Programs

Medicaid	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25
Total	25,483	25,515	25,556	25,453	24,498	25,281	25,051	25,088	24,837
SNAP	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25
Total	14,448	14,442	14,471	14,439	14,480	14,265	14,447	14,183	14,132
TANF	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25
Total	494	482	455	444	437	425	411	373	366

HENRY MARTINSVILLE DEPARTMENT OF SOCIAL SERVICES

FRAUD REPORT

SUMMARY OF ACTION

02/01/2025-02/28/2025

INVESTIGATIONS

REFERRALS RECEIVED

9 Intra-Agency/outside source/**CIP** 7 – County 2- City

Completed (Pre-eligibility determination/post eligibility determination)

12 unsubstantiated Initiate ADH/Prosecution substantiated 9– County 3 - City

\$ _____ over issuance/payment amount

\$ 11,020.00 cost savings of finalized investigations

INTENTIONAL PROGRAM VIOLATIONS

Program	Waiver Signed/ADH	Disqualification Period	Disqualification Savings
TANF	0	0	0
SNAP	0	0	0

3 Pending in Court System/ADH Process

6 Home Visits 0 Court hours 4 Total Fraud Investigator In-Field Hours

AGENCY RESTITUTION

	TANF	SNAP	MEDICAID	DAYCARE	ENERGY	TOTAL
Recoupment	0.00	2410.00	0.00	0.00	0.00	\$2410.00
Cash/Check/Money Order Payment	0.00	275.00	0.00	0.00	0.00	\$275.00
Debt Set Off/ Restoration Offset	0.00	1723.41	0.00	0.00	0.00	\$1723.41
Expunged	0.00	0.00	0.00	0.00	0.00	\$0.00

Respectfully submitted,

Katie Athey

Fraud Investigator

03/12/2025

SERVICES

REPORTS

Foster Care Unit:

	Target	Feb. 24	Mar. 24	April 24	May 24	June 24	July 24	Aug. 24	Sept 24	Oct. 24	24-Nov	24-Dec	Jan. 25	25-Feb
Number of Children in Foster Care														
Henry County		73	73	81	77	81	79	80	82	79	77	79	71	73
Martinsville		10	10	10	10	10	10	10	10	10	10	10	10	10
Total		83	83	91	87	91	89	90	92	89	87	89	81	83
Monthly Foster Care Visits														
% required	>95% *	99%	98%	96%	96.0%	84.0%	99.0%	71.0%	83%	99%	96%	74%	93%	95%
In Residence	>50% **	68%	68%	67%	64.0%	64.0%	63.0%	62.0%	62%	61%	61%	61%	60%	62%
Congregate Care Placements														
Count		23	24	24	24	22	16	15	15	14	13	16	13	13
%	<16% ***	34%	34%	31%	30%	27%	21%	20%	16%	20%	18%	19%	18%	18%
Kinship/Fictive Placements														
Count		1	1	4	4	0	3	3	10	11	11	11	8	8
%		1%	1%	4%	5%	0%	3%	3%	11%	12%	13%	13%	10%	10%
Approved Foster Homes														
Henry County		19	19	19	20	20	16	15	16	16	17	17	16	16
Martinsville		2	2	2	2	2	2	2	2	2	2	2	2	2
Total		21	21	21	22	22	18	17	18	18	19	19	18	18
Foster Care Staff Vacancy Rate														
Filled Positions		6	6	6	7	7	7	7	7	7	6	5	4	5
Vacant Positions		2	2	2	1	1	1	1	1	1	2	3	4	3
Total Positions		8	8	8	8	8	8	8	8	8	8	8	8	8
Vacancy Rate		25%	25%	25%	13%	13%	13%	13%	13%	13%	25%	38%	50%	38%

* how many children received at least one face-to-face contact client foster care contact for each whole calendar monththey were in placement.

** Compliance is based on whether the contact occurred in the client's residence.

*** The congregate care placements measure provides the percentage of children in foster care residing ingroup settings.

Child Protective Services:

	Target	Feb. 24	Mar. 24	April 24	May 24	June 24	July 24	Aug. 24	Sept. 24	Oct. 24	24-Nov	24-Dec	Jan. 25	Feb. 25
CPS Complaints (Valid & Invalid)														
Henry County		80	64	55	77	39	59	32	61	73	64	48	77	46
Martinsville		30	19	8	10	10	9	16	20	23	12	13	17	12
Total		110	83	63	87	49	68	48	81	96	76	61	94	58
CPS Investigations/Family Assessment (valid)														
Henry County		39	27	17	34	18	23	15	16	16	21	13	20	16
Martinsville		13	7	2	3	2	6	6	6	10	4	4	5	4
Total		52	34	19	37	20	29	21	22	26	25	17	25	20
CFSR Timelines of First Contact w/ victim	(completed contact)													
Count		50	38	36	68	30	31	25	21	29	31	20	31	25
%		> 95%*	94%	86%	100%	96.0%	91.0%	97%	93%	81%	97%	94%	100%	96%
Timeliness of First Contact w/victim	(completed and attempted contact)													
Count		50	42	36	68	29	31	25	23	29	31	20	31	26
%		> 95%	94%	96%	100%	96%	88%	97.0%	93%	89%	97%	94%	100%	100%
CPS Referrals Closed before due date														
Count		13	21	21	5	10	5	21	1	9	6	9	4	6
%		>85%**	26%	49%	43%	24%	48%	26%	66%	11%	43%	26%	26%	33%
CPS Staff Vacancy Rate														
Filled Positions		6	6	6	6	6	4	4	6	6	6	6	6	5
Vacant Positions		1	1	2	2	2	4	4	3	3	3	2	2	3
Total Positions		8	8	8	8	8	8	8	8	8	8	8	8	8
Vacancy Rate		13%	13%	25%	25%	25%	50%	50%	38%	38%	38%	25%	25%	38%

* The number of CPS referrals which had a first contact with the alleged victim made within the assigned response priority limits per the federal CFSR requirement.

** The measure demonstrates the local department's capacity to respond to, investigate or assess, and then close a CPS case by the assigned due date. Please refer to § 63.2-1505 of the Code of Virginia for more information.

*Position number omitted by error on vacancy sheet

Family Preservation Unit:

	Target	Feb. 24	Mar. 24	April 24	May 24	June 24	July 24	Aug 24	Sept 24	Oct. 24	Nov 24	Dec 24	Jan. 25	Feb. 25
Family Preservation Cases														
Family Support Services Cases		36	45	42	48	39	38	33	34	32	28	24	20	22
In Home Service Cases		32	35	30	28	25	18	15	19	17	17	13	12	10
Total # of cases		68	80	72	76	64	56	48	53	50	45	37	32	32
In Home Case Contacts made														
Count		49	82	83	75	73	50	50	50	43	51	45	38	44
%	>90%*	57%	88%	94%	96%	92%	86%	91%	98%	98%	85%	96%	85%	96%
Family Support Case Contacts made														
Count		79	79	94	104	99	89	87	82	88	75	63	53	42
%	>90%**	89%	90%	90%	86%	89%	85%	87%	88%	96%	80%	83%	91%	86%
Service Plan Current														
Count		11	11	11	16	18	15	15	12	8	10	13	9	7
%	>90%***	52%	52%	41%	72%	69%	80%	94%	92%	67%	83%	87%	81%	78%
Family Preservation Staff Vacancy Rate														
Filled Positions		6	7	6	6	7	6	6	6	6	6	8	8	8
Vacant Positions		2	1	1	1	1	2	2	2	2	2	0	0	0
Total Positions		8	8	8	8	8	8	8	8	8	8	8	8	8
Vacancy Rate (real time)		25%	10%	10%	10%	10%	25%	25%	25%	25%	25%	0%	0%	0%

* One qualified face-to-face client contact was made with each active case client (child or adult) in the selected month.

**One qualified face-to-face client contact was made with each active case client (child or adult) in the selected month.

*** Cases must have an initial service plan completed within 30 days of the case type start date. For existing service plans, a service plan review must occur every 90 calendar days.

* CSA Coordinator moved to Director for supervision & 1 vacancy filled on 2-17-22

Adult Services Unit:

APS Complaints	Target	Feb. 24	Mar. 24	April 24	May 24	June 24	July-24	Aug 24	Sept. 24	Oct. 24	Nov 24	Dec 24	Jan. 25	Feb. 25
Henry County		29	24	29	28	32	35	30	46	30	24	29	31	28
Martinsville		16	13	22	11	9	22	14	8	20	12	15	18	14
Total		45	37	51	39	41	57	44	54	50	36	44	49	52
APS Valid Complaints														
Henry County		27	21	27	22	29	30	25	30	26	22	27	29	23
Martinsville		11	13	20	9	9	20	12	7	20	12	14	13	13
Total		38	34	47	31	38	50	37	37	46	34	41	42	36
Timeliness of Investigation Initiation	*>95%													
Count		38	36	47	31	38	50	37	37	46	34	41	42	36
(%)		100%	97%	100%										
Timeliness of Disposition	**>95%													
Count		38	37	47	31	25	49	36	36	46	33	29	41	36
(%)		100%	100%	100%	100%	100%	97%	97%	97%	100%	97%	100%	98%	100%
Ongoing APS Monthly Contact	***>95%													
Count		3	0	5	6	2	1	2	2	5	3	2	3	2
(%)		100%	100%	100%	100%	75%	100%	100%	100%	100%	100%	67%	100%	100%
APS Staff Vacancy Rate														
Filled Positions		6	6	6	6	6	6	6	6	6	6	6	6	6
Vacant Positions		0	0	0	0	0	0	0	0	0	0	0	0	0
Total Number of Positions		6	6	6	6	6	6	6	6	6	6	6	6	6
Vacancy Rate		0%												

*Timeliness of Investigation Initiation (%) - The LDSS shall determine the validity of such report and shall initiate an investigation within 24 hrs of the time of the report is received in the LDSS.

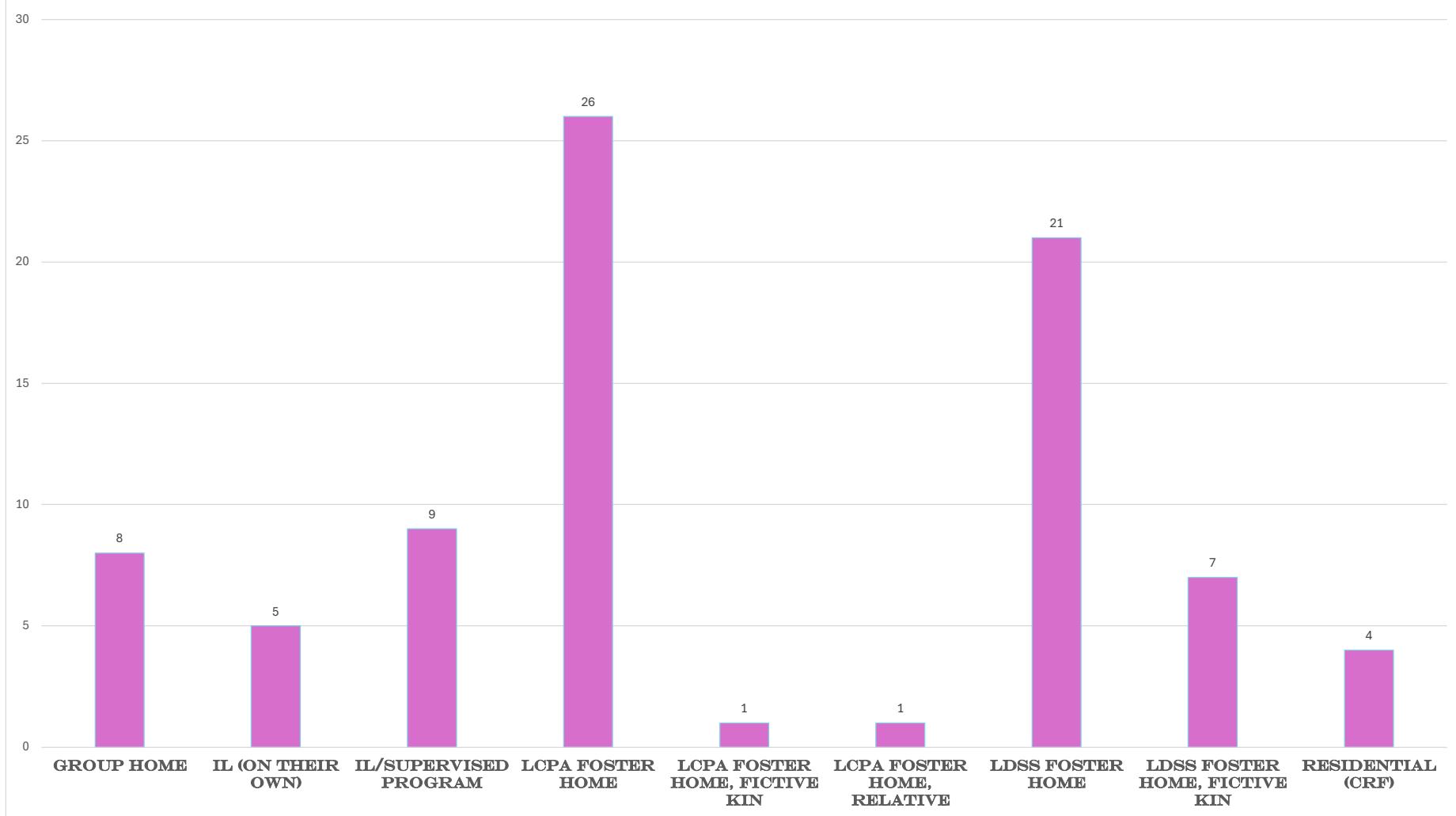
**Timeliness of Disposition (%) - The investigation shall be completed no later than 45 days from the date the report was received.

***Ongoing APS Monthly Contact Compliance (%) - The number of cases with at least one visit occurring during that month

Purchased Services

	Feb. 24	Mar. 24	April 24	May-24	Jun-24	Jul-24	Aug. 24	Sept. 24	Oct-24	24-Nov	24-Dec	Jan. 25	Feb. 25
Adult Serv/Companion	1	1	1	1	1	1	1	1	1	1	1	1	1
VIEW Purchased	27	42	35	50	16	24	33	44	22	10	38	20	33
SNAPET Purchased	4	7	4	8	1	2	1	7	8	2	8	15	2
Adult Protective Services	2	2	0	0	0	1	0	1	0	2	0	0	0
Family Preservation	18	19	13	6	10	22	14	27	11	16	19	13	9
Total	52	71	53	79	28	50	49	80	75	31	66	49	45

FOSTER CARE PLACEMENTS AS OF 3/17/25



February 2025

Martinsville City (690)

Total Clients Seen 13

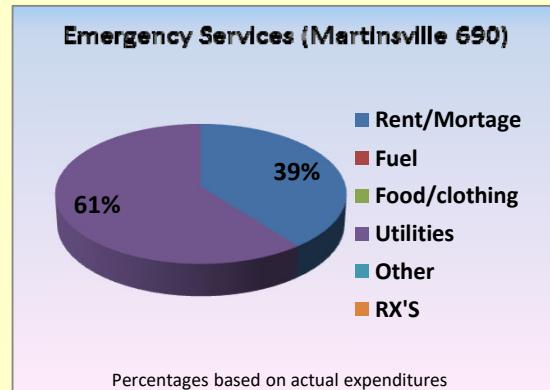
Request	Amount spent	Customers Seen
Rent/Mortage	\$200.00	2
Fuel	\$0.00	0
Food/clothing	\$0.00	3
Utilities	\$306.52	8
Other	\$0.00	0
RX'S	\$0.00	0
Total	\$506.52	
Total pledged but not spent	\$0.00	

Action Taken

Assisted Emergency Fund	3
Waiting balance to be paid	0
Pantry /Closet	3
Denied & others	7

Total	13
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Martinsville City Emergency Fund Starting Balance	\$14,572.81
Martinsville City Emergency Fund Ending Balance	\$14,066.29

**February 2025**

Henry County (089)

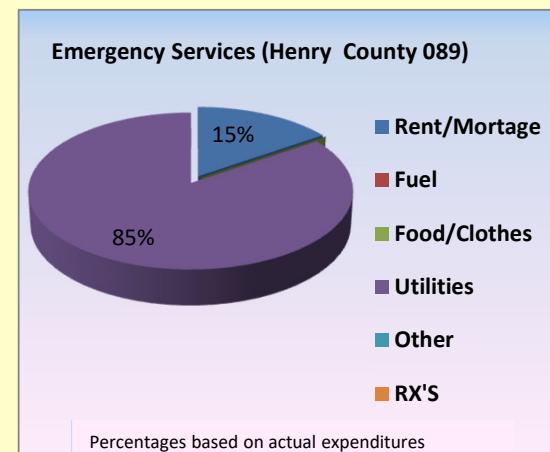
Total Clients Seen 38

Request	Amount spent	Customers Seen
Rent/Mortage	\$172.50	3
Fuel	\$0.00	0
Food/Clothes	\$0.00	4
Utilities	\$948.09	30
Other	\$0.00	0
RX'S	\$0.00	1
Total	\$1,120.59	
Total pledged but not spent	\$0.00	

Action Taken

Assisted Emergency Fund	6
Waiting to be paid	0
Pantry/Closet	4
Denied & other	28

Total	38
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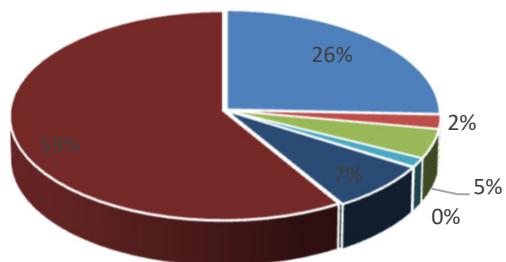
County Emergency Fund Starting Balance	\$15,414.51
County Emergency Fund Ending Balance	\$14,293.92

OTHER REPORTS

RECEPTION LOG REPORT

FEBRUARY 2025

Apply/Drop Off/Pick Up Information	1168
Apply/Drop Off/Pick Up for Energy	99
Pick Up EBT/Vault Card	206
Appointments with Benefits for Intake/Ongoing	0
Service Related Appointments	63
Make a Payment	5
Other (FAPT Team/Job Interview/Other Meeting)	338
Daily Incoming Phone Calls(not included in total visitors)	2672
Average Visitors in Lobby per day (19 days)	103



- Apply/Drop Off/Pick Up Information
- Apply/Drop Off/Pick Up for Energy
- Pick Up EBT/Vault Card
- Appointments with Benefits for Intake/Ongoing
- Service Related Appointments
- Make a Payment
- Other (FAPT Team/Job Interview/Other Meeting)
- Daily Incoming Phone Calls(not included in total visitors)

Total Visitors		1951
DayofWeek	Count	Percent
Monday	450	23.07%
Tuesday	523	26.81%
Wednesday	235	12.05%
Thursday	364	18.66%
Friday	379	19.43%

Hour of Day	Count	Percent
7AM	1	0.05%
8AM	142	7.28%
9AM	234	11.99%
10AM	243	12.46%
11AM	269	13.79%
Noon	214	10.97%
1PM	210	10.76%
2PM	197	10.10%
3PM	255	13.07%
4PM	186	9.53%
5PM	0	0.00%

DSS Check In

Henry Martinsville Dept. of Social Services

Wait Times Report

2025/02/01 to 2025/02/28

TOTAL VISITORS 2416

Wait Time	Count	Percent
Under 5	1060	54.53%
5 to 10	393	20.22%
10 to 15	219	11.27%
15 to 20	124	6.38%
20+	148	7.61%

AVERAGE WAIT TIME 7.05

GENERAL INFORMATION

BOARD COMMENTS

PUBLIC COMMENTS

**CLOSED
SESSION**

CLOSED SESSION

A. Personnel Matter

CLOSED SESSION

B. Cases

ADJOURNMENT