

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

June 27, 2023 – 3:00 P.M.

The Henry County Board of Supervisors held its regular meeting on June 27, 2023 at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman; Debra Buchanan, Garrett Dillard, and Ryan Zehr. Joe Bryant, Vice-Chairman, and Tommy Slaughter were absent.

Staff members present were Dale Wagoner, County Administrator; JR Powell, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Director of Human Resources; and Brandon Martin, Public Information Officer.

Sheriff Lane Perry, Lt. Col. Eric Hairston, and Colonel Wayne Davis of the Sheriff's Office were present. Also present were Bill Wyatt of the Martinsville Bulletin and Taylor Boyd of the Henry County Enterprise.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Adams gave the invocation and Mr. Zehr led the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone. He stated that anyone wishing to be on the agenda for the Board's regular business meeting at 3:00 p.m. must contact the County Administrator's Office seven days before a meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under the agenda item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File.

- May 23, 2023

Summary of Accounts Payable

Copy included in Board's File.

Mr. Dillard made a motion to approve the Items of Consent, and Mr. Zehr seconded it. The motion was approved by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

CONSIDERATION OF A RESOLUTION IN SUPPORT OF THE VIRGINIA AMERICA 250 COMMISSION

Mr. Wagoner said the Virginia General Assembly created the Virginia American 250 Commission in 2020 to commemorate the 250th anniversary of Virginia's participation in the American Revolution. The commission requested that each locality form a committee to plan and coordinate events supporting the statewide celebration. Grant funding is available for local committees to support this effort.

Jarred Marlow, the President of the Colonel George Waller Chapter of the Sons of the American Revolution, will lead a joint committee between Martinsville and Henry County to plan and coordinate this commemorative event. Mr. Dillard read aloud a resolution in support of the Virginia America 250 Commission.

On a motion by Mr. Dillard and seconded by Mr. Zehr, the Board approved the resolution as presented by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

Jarred Marlow, President of the Colonel George Waller Chapter of the Sons of the American Revolution, was present to receive the resolution.

CONSIDERATION OF A RESOLUTION HONORING SHERIFF LANE PERRY

Mr. Wagoner said Sheriff Lane Perry will retire on July 1, 2023. Sheriff Perry has honorably served our community for over 30 years. Sheriff Perry has served in many roles within the department, including correctional officer, patrol officer, investigator, Vice Officer, and Captain. He has served as Sheriff since November 2006. Ms. Buchanan read aloud a resolution honoring Sheriff Lane Perry.

On a motion by Ms. Buchanan and seconded by Mr. Zehr, the Board approved the resolution as presented by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

Sheriff Lane Perry said he was blessed to have served the community for 30 years.

CONSIDERATION OF A RESOLUTION IN SUPPORT OF ISSUANCE OF BONDS BY THE TOWN OF TIMBERVILLE, VA ECONOMIC DEVELOPMENT AUTHORITY RE: SUNNYSIDE PRESBYTERIAN HOME/KING'S GRANT RETIREMENT COMMUNITY

Mr. Wagoner said Sunnyside Presbyterian Home, based in Harrisonburg, VA owns and operates three life plan communities: Sunnyside, King's Grant, and Summit Square. Sunnyside has requested the Economic Development Authority of the Town of Timberville, VA, to issue revenue Bonds up to \$8,000,000 for Sunnyside to finance and refinance projects related to Sunnyside and Kings Grant.

A public hearing of the Industrial Development Authority of Henry County (IDA) was required for the request to move forward since the IDA played a role in the original financing process. That public hearing was held on June 20, 2023;

afterward, the IDA approved a resolution supporting the refinancing. The resolution also requires the action of the Board of Supervisors.

There is no financial implication or expectation of either the Board of Supervisors or the IDA as part of this refinancing, and the bonds will flow through the Timberville Authority.

On a motion by Mr. Zehr and seconded by Mr. Dillard, the Board approved the resolution as presented by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Grindstaff noted that 94.77% of 2022 real estate taxes and 90.02% of 2022 personal property taxes had been collected. Since January 1, 2023, TACS has collected approximately \$436,071.17. In addition, there were 21 VRW stops collected in May 2023, and 17 were collected in June 2023.

UPDATE FROM MARTINSVILLE-HENRY COUNTY CHAMBER OF COMMERCE

Ms. Brenell Thomas, President of the Martinsville-Henry County Chamber of Commerce, introduced herself to the Board and gave an update on the current activities of the Chamber.

ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: PRELIMINARY ENGINEERING REPORT FOR DICK & WILLIE PASSAGE PHASE 7

Mr. Wagoner said that Staff is asking the Board to appropriate grants and other County funds totaling \$80,000 to cover the cost of performing a Preliminary Engineering Report (PER) for phase 7 of the Dick & Willie Passage Trail. This report will study possible trail routes from the existing Virginia Avenue trailhead to Philpott Lake, approximately 11 miles. The report will be used for planning purposes and future grant applications.

In addition, Staff asked that the Board award a contract for \$80,000 to Hurt & Proffitt, Inc. located in Blacksburg, Virginia, to develop the Preliminary Engineering Report. Hurt & Proffitt was selected for the project following a competitive Request for Proposal (RFP) process. (RFP # 07-010333).

On a motion by Mr. Dillard and seconded by Mr. Zehr, the Board approved the additional appropriation of \$80,000 and awarded a contract to Hurt & Proffitt, Inc. in the same amount to complete the Preliminary Engineering Report for phase 7 of the Dick & Willie Passage by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

AWARD OF CONTRACT RE: HEATING, VENTILATION & AIR CONDITIONING SERVICE AGREEMENT

Mr. Wagoner said Staff is asking the Board to approve a contract for \$57,516 to Trane U.S. Inc. of Roanoke, Virginia, for Heating, Ventilation, and Air Conditioning (HVAC) systems located within the Administration Building, Sheriff's Office, Public Safety, Training Academy, Courthouse, and the Adult Detention Center. Funding for this contract is included in the FY'2024 operational budget. This contract was approved as a sole source by the Purchasing Department.

On a motion by Mr. Zehr and seconded by Ms. Buchanan, the Board awarded the contract in the amount of \$57,516 to Trane U.S. Inc. for a service agreement on the HVAC systems at County facilities by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

AWARD OF CONTRACT RE: FOOD FOR INMATES – SHERIFF'S OFFICE

Mr. Wagoner said Sheriff Lane Perry is asking the Board to award a contract to J.L. Culpepper & Company, Inc. of Danville, Virginia, to supply food for the Henry County Adult Detention Center. Though this contract did not stipulate a total expenditure amount because of the fluctuation in the number of inmates, the FY'24 budget has allocated \$650,000 for this purpose. Staff feels that even though there is no set amount to be spent in the contract, it is a good practice for the Board to award the contract because of the size of the potential expenditure. Pricing is based on an existing contract by the Henry County Public Schools that is valid until June 30, 2025.

On a motion by Ms. Buchanan and seconded by Mr. Zehr, the Board awarded a contract to J.L. Culpepper & Company, Inc. to provide food at the Adult Detention Center by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

TRANSFER APPROPRIATION RE: REVENUE SHORTAGES AND EXPENDITURE OVERAGES – SHERIFF'S OFFICE

Mr. Wagoner said Sheriff Perry is asking the Board to approve the transfer appropriation of \$594,180 to cover the budget shortfall in inmate housing revenue and various budget expenditure overages. As detailed on the transfer sheet in the Board's working documents, Sheriff Perry requested to utilize funds from multiple cost centers within the Sheriff's Office to balance the budget.

On a motion by Mr. Zehr and seconded by Mr. Dillard, the Board approved the additional appropriation totaling \$594,180 as requested by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

CHANGE ORDER RE: COMMUNICATIONS SYSTEMS UPGRADES – PUBLIC SAFETY

Mr. Wagoner said Public Safety Director Matt Tatum is asking the Board to amend a contract previously awarded to Aviat Networks of Austin, Texas. The contract, awarded in November 2022 for \$829,837, is to upgrade the microwave components of the existing emergency communications system. Following a comprehensive evaluation of the project, both Aviat Networks and Staff identified changes needed from the original proposal. Those changes increased the County's cost of the project by \$57,230, with a final total of \$887,067. Funding for this project is included in the Capital Improvement Program fund.

On a motion by Mr. Zehr and seconded by Ms. Buchanan, the Board approved the change order in the amount of \$57,230 to Aviat Networks for improvements to the emergency communications system microwave components by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE FUNDS – COMMONWEALTH'S ATTORNEY

Mr. Wagoner said Commonwealth's Attorney Andrew Nester is asking the Board to approve an additional appropriation of \$2,382 from State Asset Forfeiture funds to purchase two printers and software for his office.

On a motion by Mr. Dillard and seconded by Ms. Buchanan, the Board approved the additional appropriation of \$2,382 from the State Asset Forfeiture funds as requested by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: NEXT GENERATION 911 IMPLEMENTATION – 911 CENTER

Mr. Wagoner said Tierra Dillard, Director of the Martinsville-Henry County 9-1-1 Center, is asking the Board to appropriate \$56,458, received from the Virginia Department of Emergency Management 911 and Geospatial Services Bureau to complete the required call handling updates and security enhancements in preparation for Next-Generation 911 implementation.

Director Dillard also requested the Board to award a contract for \$56,458 to Mobile Communications America to complete the call-handling equipment updates and security enhancements. Purchasing Director Carole Jones had reviewed and approved this as a sole source procurement

On a motion by Mr. Zehr and seconded by Ms. Buchanan, the Board approved the additional appropriation and awarded the contract of \$56,457.67 to Mobile Communications America by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

AWARD OF CONTRACT RE: STREAM MITIGATION CREDITS – COMMONWEALTH CROSSING BUSINESS CENTRE

Mr. Wagoner said Staff is asking the Board to award a contract up to \$3,162,150 to Clearwater Mitigation IV, LLC, for the purchase of approximately 7,000 compensatory stream mitigation credits related to the development of lot #2 at Commonwealth Crossing Business Centre (CCBC).

The credits would be purchased in phases, with the initial deposit of \$158,000 due at contract signing. The total number of credits and final cost may vary as the project progresses. Pricing is based on bid #23-02133-3103.

This effort is part of the environmental requirements necessary for grading Lot #2 at CCBC, which will create a 150-acre industrial pad for industrial recruitment.

On a motion by Mr. Zehr and seconded by Dillard, the Board approved the contract with Clearwater Mitigation IV, LLC for compensatory stream mitigation credits, with the initial payment of \$158,000 due at contract signing and future payments determined by the actual credits purchased by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE FUNDS – SHERIFF'S OFFICE

Mr. Wagoner said Sheriff Lane Perry is asking the Board to approve an additional appropriation of \$78,068 from State Asset forfeiture funds. The funds will be used for equipment, uniforms, training, and travel for School Resource Officers.

On a motion by Ms. Buchanan and seconded by Mr. Zehr, the Board approved the additional appropriation of \$78,068 from the State Asset Forfeiture funds as presented by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES GRANT – SHERIFF'S OFFICE

Mr. Wagoner said Sheriff Lane Perry is asking the Board to approve an additional appropriation of \$361,000 received as a grant from the Virginia Department of Criminal Justice Services (DCJS). Sheriff Perry plans to use the grant funding to purchase equipment to help in the reduction of violent crimes.

Sheriff Perry also requested the Board to award the following contracts:

1. \$223,500 to Flock Safety of Atlanta, Georgia, to purchase portable and stationary cameras to be placed at major intersections and high crime areas within Henry County. This

purchase was authorized as sole source procurement by the Purchasing Department.

2. \$85,561.84 to Town Police Supply of Collinsville, Virginia, to purchase nine Level III-rated ballistic shields for the patrol supervisors and Special Weapons and Tactics (SWAT) team. The use of Virginia State Contract #E194-79301 was authorized by the Purchasing Department for this purchase.

On a motion by Mr. Zehr and seconded by Mr. Dillard, the Board approved the additional appropriation of \$361,000 from the DCJS grant and awarded contracts of \$223,500 to Flock Safety of Atlanta, Georgia, for the sole source purchase of portable and stationary cameras, and \$85,561.84 to Town Police Supply of Collinsville, Virginia, for the purchase of nine ballistic shields by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

ADDITIONAL FINANCIAL ITEMS

Mr. Wagoner said that as part of the Fieldale School Apartment project, the County received a grant from the Harvest Foundation of \$84,000 to provide incentive funds to the contractor. Mr. Wagoner asked the Board to appropriate the \$84,000 in grant funds and authorize the disbursement to JRS Realty for this purpose.

On a motion by Mr. Zehr and seconded by Ms. Buchanan, the Board approved the additional appropriation of \$84,000 in grant funds and authorized the disbursement to JRS Realty as presented by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

Mr. Wagoner asked the Board to appropriate contingency funds of \$6,798 for in-house training to be conducted by the Human Resources Department for new and upcoming leaders in the organization.

On a motion by Mr. Zehr and seconded by Mr. Dillard, the Board the additional appropriation of contingency funds of \$6,798 for Human Resources Department to host in-house training for new and upcoming leaders in the organization by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

PRESENTATION RE: COMPREHENSIVE CLASSIFICATION AND COMPENSATION STUDY – HUMAN RESOURCES

Mr. Wagoner said in August 2022, the Board of Supervisors awarded a contract to Evergreen, LLC for a comprehensive classification and compensation study for Henry County, including the Henry County Sheriff's Office and the Henry County Public Schools. Since then, our Human Resources Manager, Michelle Via, and Staff have worked closely with Evergreen Solutions to conduct the study. Evergreen Solutions Senior Consultant Kristen Gilley provided a presentation on the results of the study (Copy included in Board's file).

INFORMATIONAL ITEMS

Comments from the Board

Mr. Dillard thanked Dale, JR, and Brandon for meeting with young people in the area. Mr. Dillard said the youth wanted a place in the area where they could socialize that offered more indoor activity spaces. Mr. Dillard also asked if we could give local businesses better opportunities to win bids and RFP's in the County.

Mr. Adams thanked Public Safety for the Fire and Rescue Appreciation Day. Public Safety Director Matt Tatum said around 200 volunteers attended the event.

Mr. Wagoner said the County and PSA offices will be closed on Tuesday July 4 for Independence Day. The Convenience Centers for recycling and garbage disposal will be open.

CLOSED MEETING

Mr. Zehr moved that the Board go into a closed meeting at 4:18 pm p.m. to discuss the following:

- A) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Community Policy and Management Team, and Roanoke River Basin Association
- B) §2.2-3711(A)7 for Discussion of Pending Legal Matters
- C) §2.2-3711(A)3 for Discussion of Acquisition/Disposal of Real Estate
- D) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries
- E) §2.2-3711(A)29 for Discussion of Award of a Public Contract Involving the Expenditure of Public Funds.

Ms. Buchanan seconded the motion, and it passed by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.

NAYS: None.

OPEN MEETING

The Board returned to open meeting at 5:52 p.m. on a motion by Ms. Buchanan, seconded by Mr. Zehr, and it carried by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.
NAYS: None.

CERTIFICATION OF CLOSED MEETING

Mr. Powell read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Dillard, Ms. Buchanan, and Mr. Adams.

Mr. Adams recessed the meeting at 5:55 p.m. until 6:00 p.m.

Mr. Adams welcomed everyone to the 6:00 p.m. portion of the meeting.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

ADJOURNMENT

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:01 p.m. Mr. Zehr seconded the motion, and it carried by the following vote:

AYES: Adams, Buchanan, Dillard, and Zehr.
NAYS: None.