

HENRY COUNTY ELECTORAL BOARD  
MEETING MINUTES AUGUST 8, 2023  
HENRY COUNTY ADMINISTRATION BUILDING

PRESENT: Rita Shropshire, Chairman  
Joel Cannaday, Vice-chairman  
Ellen Boone, Secretary  
Dawn Stultz-Vaughn, Registrar  
Guests: Drew Nolan, Henry County Systems Analyst/CyberSecurity  
Mark Alley, Director Henry County IT

Meeting called to order at 10 AM

June 21, 2023 Minutes read by Ellen Boone. Motion by Rita Shropshire to accept minutes as reported, seconded by Joel Cannaday. Motion approved unanimously.

George Mason University interns Sameeha Malika and Suheera Malika present by Zoom to present their findings and recommendations during their 3 month Virginia Cyber Navigator Internship Program. Motion made by Ellen Boone to go into closed session to review with the group. Motion seconded by Rita Shropshire. Motion passed unanimously. Closed meeting at 10:10 AM. Closed meeting ended at 10:30 AM

Open meeting resumed

A. Registrar's Report

1. Campaign finance fines have been delivered for failure to file, Sidney McClure, Gordon Metz, and Garrett Dillard
2. Election presentation by Dawn to Iriswood Ruritan Club, June 12, 2023.
3. Run, Hide, Fight training will be presented October 3, 2023 6PM, in the Board of Supervisors Room. Open to all Officers of Election (OOE). Office will send notice to OOE.
4. Reported correction to CAP precinct election June 2023 totals. One vote had been reported as a reject, but should have been reported as undervote: voter had indicated he did not want to cast vote for either candidate. Correction made with Elect. CAP precinct chief received education on procedure.

C. Ballots: Board reviewed and proofed ballots for November 7, 2023 election. Motion made to approve ballot and to print order 100% of registered voters, made by Ellen Boone, seconded by Joel Cannaday. Motion passed unanimously.

D. ADA precinct compliance survey

Surveys are to be submitted to Elect in October. Lee Clark, Inspection and Zoning, will assign a department engineer to assist and educate Registrar and Board members. Dawn reported the Office & Board have a temporary ramp, and

several cones available. County administration has been informed regarding possibility of additional costs for ADA requirements.

E. Monitoring Form for Authorized Observance reviewed. Motion made by Rita Shropshire to adopt and train OOE. Joel Cannaday seconded the motion. Motion approved unanimously. Revised Statement of Results (SOR) for November election reviewed. Motion made by Rita Shropshire to approve SOR, seconded by Ellen Boone. Motion passed unanimously.

F. OOE assignments reviewed. 2 precincts need a chief assigned. Board and office will recruit.

G. OOE trainings for November election was discussed. Chiefs and assistant chiefs to receive a separate training from OOE to concentrate on specific areas. Dawn and Julie Craddock will conduct training for early voting OOE. Training dates: October 10, 12, 16, 18, and 23, 2023.

H. L&A testing will be conducted October 17, 19, and 24, 2023 from 5 PM-7:30 PM. Office will notify chairs of political parties.

I. Early voting will begin September 22, 2023.

No further business discussed. Motion made by Rita Shropshire to adjourn. Seconded by Ellen Boone, motion passed unanimously. Next meeting scheduled for Thursday August 7, 2023 at 10 AM. Adjourned at 12 noon

Respectfully submitted,

A handwritten signature in black ink that reads "Ellen T. Boone". The signature is written in a cursive, flowing style.

Ellen Boone, Secretary